<table>
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<th>Type</th>
<th>Type of Activity</th>
<th>Reviewers</th>
<th>Signatories</th>
<th>Form or Template</th>
<th>Relevant Policies &amp; Guidance</th>
<th>Costs or Fees</th>
</tr>
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</table>
| **Affiliation & Partnerships** | Collaboration or cooperation in teaching, research, or other fields of mutual interest between multiple entities.  
- Affiliation Agreements  
- Corporate Affiliates Programs (CAP)  
- MOU/MDAIs  
- International Agreements | Varies by agreement:  
- Office of Research  
- Corporate & Foundation Relations (CFR)  
- Attorney General’s Office (AGO)  
- AGO, Office of Global Affairs | Varies by agreement:  
(may also include PI, Chair, OSP)  
- Office of Research  
- Dean  
- Dean, VP for Global Affairs | Office of Research Affiliation Template & Process  
CoE CFR, the Dean’s Office or the Office of Global Affairs can provide templates or examples of previous agreements.  
- Office of Research  
- Dean  
- Dean, VP for Global Affairs | • GIM 34: Classification of External Support  
• CFR: Corporate and Foundation Relations  
• OGA: International Agreements | Typically do not apply if there are no payments exchanged; otherwise Institutional Overhead or Facilities and Administration (F&A) Costs may apply |
| **Research**                | Research or consultation or technical assistance combined with research, as defined by federal guidelines.  
- Grants  
- Contracts  
- Non-Disclosure (CDA, NDA, and PIA)  
- Data Use/Transfer (DUA/DTUA)  
- Material Transfer (MTA)  
- Teaming Agreement  
- Unfunded Research Agreements | Sponsored programs:  
Office of Sponsored Programs (OSP)  
Research not related to active or pending sponsored program:  
Dean | Pi, Chair, Dean, OSP | Office of Research Agreement Types  
Submit sponsored program agreements via SAGE | • GIM 34: Classification of External Support  
• OSP: Sponsored Program or Service?  
• OSP: Sponsored Program or Gift?  
• OGA: International Agreements  
• OSP: Export Controls  
• Sharing Information & Data (NDAs), OR: Agreement Types | Facilities and Administration (F&A) Costs |
| **Gifts**                   | External support provided by a donor as a gift to the UW, the UW Foundation, or the UW’s affiliate entities.  
- Gifts  
- Sponsorships (in certain cases) | CoE Advancement/Corporate & Foundation Relations (CFR) & Attorney General’s Office (AGO) | CoE Advancement/CFR will determine appropriate signatories | Advancement/CFR can provide a template and/or will prepare a gift agreement  
Gift Transmittal Forms | • GIM 34: Classification of External Support  
• OSP: Sponsored Program or Gift?  
• Advancement, Gift, or Service Revenue?  
• GIM: Funded Research Compliance  
• Corporate gifts | 5% fee applied to any current-use contributions between $1K and $5M to the same fund in a fiscal year, unless gift is in kind |
| **Services**                | Services such as, scientific testing, training, program evaluation, curation services, hosting conferences or visitors, performing arts, consultant, field testing, presentations, non-clinical consultations, technical assistance, and other non-sponsored activities or academic services.  
CoE Professional Programs (if applicable), Attorney General’s Office (AGO) | Dean, VP for Financial and Facilities (for sales to other government agencies), VP for Global Affairs (for international agreements, e.g., fee-based academic service contracts that are not part of a sponsored project or gift) | See templates and agreements listed in CoE’s Service Agreement Guide | • APS 59: Policy on Goods and Services  
• APS 53: Accounting for Revenues - Goods & Services  
• OSP: Sponsored Program or Service?  
• OGA: International Agreements  
• OGA: Guidelines for International Academic Services Contracts  
• OSP: Export Controls | Institutional Overhead  
5% CoE fee + 2.5% CoE fee for optional fiscal services |
| **Equipment Loan**          | An outside organization loans a piece of equipment for use at a UW-controlled location (on- or off-campus).  
CoE: Equipment Loan From Unit  
CoE: Service Agreement Guide | Attorney General’s Office (AGO)  
Dean | Loan To Unit and Loan From Unit  
Equipment Loan Templates:  
Loan To Unit  
Loan From Unit | • Equipment Inventory Office: Guidance on Equipment Loans | Insurance costs (if applicable/required by owner) |
| **Other**                   | Sponsorship is a relationship with an entity where that entity provides money, goods and/or services to the University and in return, receives acknowledgment of the sponsorship.  
Cloud credits are provided by companies to support collaborations and certain activities or research.  
CoE Advancement/Corporate & Foundation Relations (CFR) | Dean | Advancement/CFR can provide a template and/or will prepare an agreement | • UW Sponsorship Policy | Institutional Overhead applies unless contribution is in kind (e.g., cloud credits) |