1. **Attending**

   Sean Krewson, AA  
   Colleen Irvin or Robbie Wong, BioE  
   Jonathan Emard, CEE  
   Michael Pommret, CEI  
   Benjamin Hornberg, ChemE  
   Tatyana Berezyuk or Michael Glidden, DO  
   Alexander Lefort or J. Sean Yeung, CSE  
   Kyle Dickison, ECE  
   Sonia Honeydew or Erin McKeown, EH&S  
   Jane Skau or Sarah Coppola, HCDE  
   Riley Crain or Kelly Foong, ISE  
   Bill Kuykendall or Kyle Luiten, ME  
   John Young or Allison Schroeder, Mol/NanoES  
   Carter Beamish or Hanson Fong, MSE  
   N. Shane Patrick, WNF

2. **Previous Meeting Minutes (5 Minutes)**

   - April 2024 – approve? Corrections/additions?

3. **Department Incident Reports (20 minutes; use “5 Why’s” analysis for one report)**

   - All OARS reports may also be found on Tableau while on the UW network via this link: [https://bitools.uw.edu/#/site/Transitional/projects/573](https://bitools.uw.edu/#/site/Transitional/projects/573).

<table>
<thead>
<tr>
<th>OARS #</th>
<th>Supervisor's Dept</th>
<th>Incident Location</th>
<th>Incident Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>2024-02-036</td>
<td>Bioengineering</td>
<td>MAG H.S.C./I</td>
<td>Student employee pinched and cut finger, without exposure, when unlatching the chair clamp from lift plate.</td>
</tr>
<tr>
<td>2024-03-034</td>
<td>Mechanical Engineering – Fuller Lab JM Student</td>
<td>Wilcox Hall</td>
<td>Student employee and colleagues noticed smell of smoke in lab and some other parts of building.</td>
</tr>
<tr>
<td>2024-03-054</td>
<td>Bioengineering</td>
<td>MAG H.S.C./I</td>
<td>Employee’s finger was scratched by a restrained macaque while training the NHP.</td>
</tr>
<tr>
<td>2024-03-066</td>
<td>Materials Science &amp; Engineering – Fong Lab JM Student</td>
<td>Nanoengineering Building</td>
<td>Employee noticed prolonged unidentified hissing noise from liquid nitrogen dewar.</td>
</tr>
<tr>
<td>2024-04-009</td>
<td>Mechanical Engineering – Novosselov Lab JM Student</td>
<td>Nanoengineering Building</td>
<td>CO2 reactor clogged and pressure buildup sprayed CO2, DMF, zirconyl chloride, etc, onto employee’s face.</td>
</tr>
<tr>
<td>2024-04-015</td>
<td>Boeing Department of Aeronautics and Astronautics</td>
<td>Aero &amp; Engineering Research Rm 123</td>
<td>Student employee short-circuited a lithium polymer battery that sparked and burned the tip of their finger.</td>
</tr>
<tr>
<td>2024-04-019</td>
<td>Electrical &amp; Computer Engineering – Hannaford Lab JM Student</td>
<td>Electrical &amp; Computer Engineering Building</td>
<td>Grad student thought a soldering iron may have been left on in a locked makerspace but it wasn’t.</td>
</tr>
<tr>
<td>2024-04-034</td>
<td>Human Centered Design and Engineering – Staff</td>
<td>Sieg Building</td>
<td>Member of public entered PhD/faculty work/study space, went through desks, moved items, ate food, and refused to leave when asked.</td>
</tr>
<tr>
<td>2024-04-041</td>
<td>Civil and Environmental Engineering</td>
<td>Wilcox Hall</td>
<td>Employee found high-capacity Li-Ion drone battery melting and smoking in thermal runaway event.</td>
</tr>
<tr>
<td>2024-04-076</td>
<td>Deans Office – Marketing &amp; Communications – Events</td>
<td>Lawn of Aero &amp; Engineering Building</td>
<td>Employee was breaking down tables, tripped on table leg and fell, straining their neck and shoulder.</td>
</tr>
</tbody>
</table>
4. Group Business (20 minutes)
   - Invitations for speakers:
     - Specific ergonomics issues we want to discuss with L&I? They'll need some examples to work with.
     - Planning presentation on sharps; Likely not available until June or later.
     - June meeting may be executive sponsor visit.

5. UW-Wide Meeting (0 minutes)
   - April meeting minutes and April agenda may be found here: U-Wide Health & Safety Committee SharePoint
   - May meeting highlights listed below:
     - Caroline Shelton presented on Youth Protection services (OYPC):
       - Encouraging committees to share these slides; Please also share with groups within your units who may work with minors. Slides may be found here: Minors on Campus Spring 2024 Update
       - Primary guiding policies: EO 56, APS 10.13.
       - There are emergency plan and fire safety & evacuation plan considerations and requirements in place if a unit hosts youth programs.
       - Additionally EH&S considerations for youth in STEAM environments. Be sure to check if they will be present in labs, shops, makerspaces.
       - Climate and weather condition guidance needed if outside (AQI, extreme heat/cold).
       - OARS reporting is strongly encouraged for near misses and injuries involving youth.
       - Please send information from this presentation to building coordinators of your unit. A list of known campus locations where youth programs will be conducted is listed in the slides.
       - Things to think about while on campus during the summer: Drive slowly; Wayfinding assistance for those lost; Kids may be present; All UW employees are mandated reporters of child abuse/negligence.
       - Contact uwminors@uw.edu for any questions.
       - It was also noted for Caroline to ping the building coordinator listserv with this information.
     - Tony Newbauer presented on Early Return to Work Program:
       - UW’s return to work program is through Ken Nielson.
       - Dana controls all of ergo and job analyses.
       - To set up an analysis or consultation, contact Ken and Dana.
       - Once an email is received, part of L&I will do an ergonomics assessment of the area indicated. Depending on whether it is office vs lab/shop space, this may end up with one or another group for assessment.
     - Richard Goggins presented on DOSH Ergonomics:
• Group handles larger requests: Department or job class level consultations.
• Can do presentations at meetings about ergonomics.
• Also do train-the-evaluator and train-the-trainer sessions.
• Can do program reviews.
• Can provide solution ideas for known problems.
• They do not handle accessibility and ADA assessments, as they are not set for this.
• They do not do worker’s comp and reporting, either, though they can refer people with they see issues.
• If interested in an assessment, contact ergonomics@lni.wa.gov.
• Can also check out their site at: www.lni.wa.gov/ergonomics.
• Contact directly with the Ergonomics group is completely available and is paid already by worker’s compensation premiums.
• They can also assist with product selection and purchasing.
• Richard Goggins will likely be the group to contact for lab/shop ergonomics inquiries.

• EH&S Updates:
  • New fall protection self checklist published on EH&S site.
  • New AED focus sheet published on EH&S site.
  • The Bloodborne Pathogens annual researcher course has been updated.
• A reminder that there is a resources officer available via Campus Community Safety for interactions with unhoused individuals. You may use the non-emergency line to reach them as well as 9-1-1.
• UCar and Transportation Services wants to inform everyone that they really need to slow down and be more attentive during driving. The fleet has had two to four cars going to the body shop a week currently.
• UW Facilities holds an open house along with a PPE showcase each year when able; The next session should be in April of next year.
• Emergency Management is activated in a monitoring aspect for the various demonstrations happening around campus right now.
• Brett noted that UW Bothell held an active threat drill last week. They were able to learn a lot and improve plans accordingly.

6. **Member Updates (10 minutes)**

   **Next Meeting: June 26th, 1:00 PM**