1. **Attending**

   Derrick Van Kirk or Niyousha Rahimi, AA  
   Colleen Irvin or Robbie Wong, BioE  
   Rachel Stickman or Ted Hanson, CEE  
   Michael Pomfret, CEI  
   Kameron Harmon or Benjamin Rutz, ChemE  
   Michael Glidden, CoE DO  
   Alexander Lefort or Selset Nashef, CSE  
   Tai Chen, ECE  
   Sonia Honeydew or Erin McKeown, EH&S  
   Sarah Coppola or Stacia Green, HCDE  
   Sheila Prusa or Kelly Foong, ISE  
   Bill Kuykendall, ME  
   John Young or M. Weaver, MoES/NanoES  
   Tatyana Galenko or Hanson Fong, MSE  
   N. Shane Patrick or Maria Huffman, WNF

2. **Previous Meeting Minutes**

   - April 2022 – approve? Corrections/additions?

3. **Department Incident Reports (use “5 Why’s” analysis for one report)**

   - All OARS reports may also be found on Tableau while on the UW network via this link: [https://bitools.uw.edu/#/site/Transitional/projects/573](https://bitools.uw.edu/#/site/Transitional/projects/573).
   - ME @ Wilcox Hall (#2021-12-002) – Spill of bovine blood.
   - MSE @ Mueller Hall (#2022-03-015) – While cleaning a cast aluminum part, student poked (cut) their finger with a tool.
   - CoE @ McMahon Hall (#2022-03-026) – SARP team (registered student organization, RSO) stored unapproved combustible materials without notification and manufactured rocket fuel candy in prohibited locations.
   - CoE Deans Office @ McCarty Hall (#2022-03-036) – Student employee paused, but did not lock, embroidery machine and when the machine moved needle it pierced employee’s finger.
   - ChemE @ Benson Hall (#2022-04-028) – While injecting rats, student poked their finger with a sterile needle.
   - WNF @ Fluke Hall (#2022-04-040) – Solvent sprayed around drain pan as employee cleared clogged line from hood to container.
   - Collaboration Core – RTT Managers (#2022-059) – While working in glovebox, employee trying to draw anhydrous hexane from sureseal bottle stabbed their finger with syringe.
   - ChemE @ Benson Hall (#2022-04-070) – Employee cut left wrist while lifting vacuum pump to replace oil.
   - ChemE @ Benson Hall (#2022-04-072) – Employee was scruffing rat for euthanasia when rat bit finger.
   - CEE @ More Hall (#2022-04-076) – Student spilled 10 mL of 1mM 2,2,2-trichloroethanol in hood.

   **Secondary Review:**
   - Shop 43 @ More Hall (#2022-04-028) – Facilities member tripped on cord in lab and hit elbow.

4. **Group Business**

   - Discussion with Dan Ratner on OARS report #2022-03-026.
   - Discuss University COVID-19 Prevention Report Card.
   - Potential speakers for June meeting: Invite Sarah Coppola to speak on her experience with Occupational Health? Any particular topics of interest?
5. **UW-Wide Meeting**

- April meeting minutes attached.
- May agenda attached. Meeting highlights will be presented by Alex Lefort:
  - **COVID-19 Updates:**
    - Large increase in cases at the UW. Positivity in testing is a bit over 5%.
    - The majority of UW cases report mild symptoms.
    - UW now strongly recommends indoor masking.
    - EH&S is working on a testing program and strategy for next academic year.
    - Households are able to get two antigen test kits per month through state programs. There are further programs, such as federal, that would allow up to eight tests per month per household.
    - Reminder: Please use the COVID-19 Public Health Requirements and Guidance flowchart if you ever suspect you have symptoms of COVID-19 or have come into contact with someone with COVID-19.
  - A representative of the Re-entry Assessment Team (RAT) gave a presentation on building re-entry after major catastrophes:
    - After the Snoqualmie quake, PEAT was started to check buildings for chemical hazards after structural integrity has been confirmed.
    - RAT was also designed and also included research animal care after these events.
    - Slides available upon request for more information.
  - **EH&S Updates:**
    - L&I investigation with Harborview with respect to respirator selection.
    - Lock-Out, Tag-Out manual revision has been completed. Ask Denise Binder for a copy of the manual for review.
  - **Good of the Order:**
    - It was recommended to bring in a speaker on mental health and resilience support from the Resilience Lab next meeting.
    - Resilience Lab and Care Link are important resources for mental health on campus.

6. **Member Updates**

**Next Meeting: June 29th, at 1:30 PM, via Zoom**
DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: April 27th, 2022 (via Zoom)

Attended

Derrick Van Kirk, AA  Sonia Honeydew, EH&S
Colleen Irvin, BioE    Sarah Coppola, HCDE
Robbie Wong, BioE     Sheila Prusa, ISE
Rachel Strickman, CEE Bill Kuykendall, ME
Kristine Parra, CEI   John Young, MolES/NanoES
Kameron Harmon, ChemE Hanson Fong, MSE
Alexander Lefort, CSE N. Shane Patrick, WNF
Tai Chen, ECE

Absent

Previous Meeting Minutes

● March 2022 – minutes approved with the following changes:
  o Incident report #2022-02-002 did not happen in Wilcox, but in Fluke Hall.
  o The new fire captain was shown Fluke Hall by Shane, not Bowman Building.
● Previous meeting minutes are at: https://www.engr.washington.edu/mycoe/safety#. EH&S recommends each department/group post paper copies on their safety board and inform employees of the name of their rep.

Incident Reports

● ME (#2021-12-002) – Bill hasn’t had the chance to connect with the lab yet. Bill will connect with them before next meeting. This report is tabled to next meeting.
● CEE (#2022-02-012) – Rachel has reached out and shared the suggestion of using self-retracting needles for the procedure, as well as the suggestion to add an encouragement to employees to receive tetanus vaccines. Rachel and Alex discussed with EH&S after last meeting about vaccine requirements and found that only animal and certain other labs may require vaccines, though any lab is able to encourage them. This report has been closed.
DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

- **MSE (#2022-03-004)** – Alex asked if forceps might work better for uncapping. Colleen stated that these aren’t the greatest for uncapping, though they may be used for recapping if needed. Users shouldn’t use overt force, as a rebound will put them at risk of being stabbed by the needle as happened here. Instead, a wiggling motion to remove the caps is best. Colleen noticed that there were no supervisor comments and wondered if they were aware of this incident. Sonia mentioned it seems as if the supervisor was unknown. Hanson Fong stated he was willing to take this role, as he is familiar with the lab and will add comments as necessary. This report has been closed.

- **MSE (#2022-03-015)** – Hanson stated he does not have much info on this incident yet. He will connect with Tatyana and report back. Colleen noted that there were missing supervisor notes on this report as well and mentioned it is a good idea to make sure that supervisors are always adding comments to ensure they have read and are aware of the incidents. Hanson Fong has volunteered to take the supervisor role for this report, as well. This report is tabled to next meeting to allow Hanson to report back on Tatyana’s info.

- **ECE (#2022-03-017)** – The committee agreed that the proposed fixes are reasonable and solve the safety concerns. This report has been closed.

- **WNF (#2022-03-021)** – Methylene chloride is a particularly hazardous chemical. Shane noted that the spill happened due to the user carrying the bottle by the bag that it was in rather than the appropriate method of one hand on the bottom and one hand on the walls of the bottle. The students reacted swiftly and appropriately in evacuating the room and calling the spill in. As any of the spill was contained by secondary containment within the drains of the room, EH&S stated to let the room vent fully before anyone returns inside. Clean up happened after venting was completed. All users have been reminded of proper carrying protocol. This report has been closed.

- **CoE (#2022-03-026)** – Derrick was able to speak a bit on this incident. No faculty or staff knew what the RSO was doing in the space until they were found making rocket candy in a lesser used kitchen. Derrick clarified that rocket candy is a compound cooked at very low temperatures to bind multiple materials together, which can then be used to launch rockets. Dan Ratner should speak more on this, to which Sonia recommended this be our next invited speaker. Alex will contact Dan to invite him. This incident is tabled to next meeting.

- **CoE Deans Office (#2022-03-036)** – No representatives from Deans Office. This report has been tabled to next meeting.
DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

- WNF (#2022-03-045) – The UV lamp in question is used in cross-linking various polymers. The user recognized that the cover was hotter than normal. The lamp was off when opening the case, though the fan that should generally have stayed running was not operating. Due to the extent of the melting of housing, the entire assembly is being replaced regardless, meaning the fan will be replaced as well. Alex asked if the bulb housing might have had the potential of burning the user. Shane responded that, though not the most effective, as everyone in the facility is required to be double-gloved, it’s likely the user would have noticed any potential dangerous heat before it was able to get through both gloves. The issue seems to be that it was simply an older tool and the fans are not the highest quality. Because the machine is checked weekly, this was found before any potential issues. This report has been closed.

- HCDE (#2022-03-051) – Sarah stated that Facilities has cleared a portion of the moss from the area, although not where the slip occurred. She mentioned it has been less than a week since they’ve started, so it’s possible they will be coming back to finish the rest of the job shortly. Sonia mentioned to Sarah that, if it isn’t completed soon, Sarah may contact Scott Nelson to speed up the cleanup. This report is closed with the stipulation that the rest of the walking area is fully cleaned.

Group Business

- Review of the Group 9 Charter:
  - Shane suggested that a modified subset of Robert’s Rules of Order should be added or linked. Sonia has one that she uses as reference for the U-Wide and we are welcome to use it.
  - Alex suggested that all acronyms should be written out in their first appearance; Some currently are not.
  - Sonia noted that HSC responsibilities no longer require individual unit accident prevention plan reviews, but do require UW-wide APP reviews. Units may review supplemental plans as they see fit.
  - Alex suggested changing Membership section’s first paragraph to read:
    “Membership: Group 9 comprises one elected member representing each of the ten departments . . . departments may appoint additional representatives if desired. At least one voting representative must be appointed, though the number of appointed voting representatives must never exceed the number of elected voting representatives.”
  - Shane suggested moving the diversity, equity, and inclusion statement from the membership section to the general description.
DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

- Shane suggested that the wording regarding how the committee chooses a chair and vice chair should be made clearer in stating that both the chair and vice chair must be voting members.
  - Sonia added that at least one must be elected.
  - The group noted that it would be useful to add a glossary of terms at the beginning of the charter.
- Shane suggested that the statement on EH&S representatives should be moved from the responsibilities section to the membership section.
- Sarah Coppola asked whether the UW Accident Prevention Plan referenced in the charter needed to use the word “accident.” She mentioned that people suffering from injuries do not always like the incident being referred to as an accident, as well as this phrase potentially stopping people from reporting near misses.
  - Sonia mentioned that she will bring this up with EH&S for the APP review.
  - Alex stated that Group 9’s charter wording on this is determined on what EH&S ultimately decides.
- The group voted and passed enacting all suggestions listed with the exception of changes to wording of the UW APP, for which will be decided during the U-Wide review.
  - Review of the UW Accident Prevention Plan:
    - The group voted to extend the meeting by ten minutes.
    - Alex noted the link to UW Tacoma Campus Safety & Security link was broken on page 7.
    - Rachel suggested that employee safety boards should be required in each building of a unit, not just one per unit.
    - Rachel asked if we should include volunteers in required building health & safety training.
      - Shane noted that it is important to distinguish between different types of volunteers.
      - Sonia will bring this up to Erin McKeown.
    - Alex asked that any further suggestions be emailed to him to forward to Sonia before end of day Thursday.
  - Discuss University COVID-19 Prevention Report Card:
    - Group did not have the time to discuss during the meeting. This will be tabled to next meeting.
  - Potential Speakers?
    - The group has decided that it is timely and pertinent to invite Dan Ratner to speak on behalf of the CoE incident report #2022-03-026.
Alex asked if anyone had any questions/comments on notes from the U-Wide:

- COVID-19 Updates:
  - Increase in cases as expected for start of spring quarter & appearance of BA.2 variant, fewer restrictions, and more travel.
  - Community level is still considered low, though may go up to medium if increases continue.
  - Majority of cases are reporting mild symptoms or less.
  - Changes to the UW COVID-19 Prevention Plan:
    - Site-specific plans now optional; the UW-wide plan covers most circumstances. EH&S may recommend site-specific for certain circumstances.
    - Face masks still required in specific locations: medical, public transit, animal facilities, etc.
    - Masks still recommended starting April 9th, down from heavily recommended for the first two weeks of the quarter.
    - With current increases, mask policies may change.
    - Still waiting for L&I to publish worker regulations requirements.
    - When talking to others about masks,
      - You can: Encourage to wear masks and remind them of the benefits.
      - You cannot: Insist/require that they wear a mask or that they leave if they are not, nor can you refuse service.
  - Vaccine requirements do not include boosters currently.
  - EH&S archived several documents that are now outdated/not required.
  - Updates based on regulatory guidelines (CDC, WA L&I, DOH, county & state)
- COVID-19 Public Health Requirements & Guidance flow chart has been updated.
- Seattleflu.org has a great chart on what pathogens are going around and in what levels.
- 2021 OSHA Injuries Statistics:
  - Total number of injuries has gone up from 2020, but still lower than 2019. Percentage of recordable vs non-recordable stayed the same.
  - CoE quite low in percentage of injuries at the UW.
  - Top injury types were: sprains, strains, pulls.
  - Ergonomic injuries deep-dive:
    - Ergonomic injuries have mostly been to back and shoulders, with hands and wrist at 3rd.
    - In working to prevent these, UW has contracted with Ergo-Fit.
    - Contract started in 2018 and 76 self-assessments have been completed since with 44 high risk case reviews.
- Accident prevention efforts:
  - Held lab safety awards promoting lab safety ingenuity.
  - New MyChem database and lab caution signs.
  - New training course on Five-Whats Root Cause Analysis
DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

- EH&S reminds everyone to report all incidents: Look for unsafe conditions, unsafe acts, etc., and report.
- On-time reporting (within 24 hours of incident) was below the goal of 70% of all reports.
- Near-miss reporting was below the goal of 10% of all reports.
  - UW Bothell has an EH&S position open.
  - EH&S has a shop safety program manager position open, as well as a fire safety position open.
  - EH&S is revising their lock-out tag-out (LOTO) training and manual.

Department Updates
- CSE – Had a bike stolen on Jefferson immediately next to a building entrance during the day. This has been reported to UWPD.

Adjournment
- Adjourned at 2:40 PM.

Next Meeting
- Next meeting will be May 25th, 2022 at 1:30 PM via Zoom.
Yesterday we removed the contents of a malfunctioning -80 C freezer. Among the contents were two dialyzers that were left in a crate on the floor overnight to thaw for disposal. We did not notice that their outlets were not capped. Overnight, bovine blood from the dialyzers spilled out onto the floor and nearby objects.

I noticed the spill around 10:15 am on the 1st of December but it likely occurred earlier. Following EHS standard operating procedure I am soaking the contaminated floor with 10% bleach for 30 minutes twice https://www.ehs.washington.edu/system/files/resources/spill-response-poster.pdf

Contaminated objects will be disposed of as biohazardous, washed as lab glassware or soaked in bleach as appropriate for the object...

Supervisor
Dayong Gao
=+1 206 543-1411
dayong@uw.edu

Classification
Property damage only

Type of Incident
Exposure to Potential Biohazardous (Infectious) Material

Body Parts Affected
None

Cause of Injury/Damage, or Potential Injury/Damage
Bacterial contamination

Slip/Trip/Fall Information

Equipment
Inadequate Guards/Barriers

Environment
None

Policies / Procedures
None

Contributing Factors

Human Factors
None

Suggested Corrective Actions by Affected Party
Change/revise work procedures

Ensure that dialyzers are not stored uncapped or cut.

Otherwise procedures were properly followed and hazard was contained.

Other Comments:

Corrective Actions Target Date (mm/dd/yyyy): 12/01/2021
Corrective Actions Complete Date (mm/dd/yyyy): 12/01/2021

EH&S Comments

Sent: Eleanor Wade, Judy Cashman, Zara Llewellyn, Tracy Harvey, Lesley Decker.
**University of Washington**
**Accident / Incident Report**
**2022-03-015**

**Report Number:** 2022-03-015  
**Contact EH&S at 206-543-7262**

**Occupation / Position:** RESEARCH SCIENTIST/ENGINEER 3 (E S 8)  
**Date Reported:** 03/07/2022  
**Department:** ENG: Materials Science and Engineering  
**Time Reported:** 10:20 AM

**Person Reporting Incident**

**Department:** ENG: Materials Science and Engineering

**Date of Incident (mm/dd/yyyy):** 03/07/2022  
**Time of Incident:** 10:15 AM

**Incident Details**

**Campus:** Seattle  
**Location:** MUELLER HALL

**Occupation / Position:** ENG: Materials Science and Engineering

**Date Reported:** 03/07/2022  
**Time Reported:** 10:20 AM

**Person Involved or Affected**

**Department:** ENG: Materials Science and Engineering

**Description:** Student was trying to clean a casted aluminum part from plaster mold, poked left index finger with a tool, drew some blood.

**Supervisor**

**Full Name:** Unknown  
**Phone:** Unknown

**Occupation / Position:** Unknown

**Email:** injury@u.washington...

**Department:**

**Classification**

**Injury requiring first aid**

**Type of Incident**

**Injury Description (None, First injury/ expose):** Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound)

**Body Parts Affected (None, First injury/ expose):** Fingers

**Cause of Injury/Damage, or Potential Injury/Damage:** Needle/Scapel/Medical Sharps (Clinical, Research, Teaching)

**Slip/Trip/Fall Information**

**Slip:** None  
**Trip:** None  
**Fall From Same Level:** None  
**Fall From Elevated Height:** None  
**Stairs:** None

**Contributing Factors**

**Equipment:** None  
**Environment:** None  
**Policies / Procedures:** None

**Human Factors:** Rushing

**Suggested Corrective Actions by Affected Party**

**Suggested Corrective Actions:** Other

**Supervisor’s Comments**

Do not rush, take your time and be extra careful when dealing with sharp tool.

**Other Comments:**

**Corrective Actions Target Date (mm/dd/yyyy):**  
**Corrective Actions Complete Date (mm/dd/yyyy):**

**EH&S Comments**

fwd: Brandon Kemperman, Brett Konaak.
Incident Details

Date of Incident (mm/dd/yyyy): 10/15/2021
Time of Incident: 03/16/2022

Incident Location: ENGR RSO SPACE

Incident Description:
RSG team SARP violated 2 user agreements in McMahon hall residential facility.
1. stored unapproved materials including highly combustible, and/or potentially explosive chemicals without proper notification with EHS and Mychem departments at UW
2. facilitated unauthorized manufacturing exercises of rocket fuel candy in McMahon Hall RSO locations which is prohibited

Actions were recently discovered on or around March 4th. It is believed that activities in question began around Oct 15th of 2021.

Contributing Factors
- Using Equipment Improperly; Improper Equipment
- Inadequate Ventilation; Chemicals; Fire, Explosion
- Failure to Follow Procedures; Appropriate Procedures Non-existent; Inadequate Instructions, Procedures; Inadequate Planning, Preparation; Inadequate Support, Assistance
- Inadequate Training; Failure to Follow Established Protocol/Procedures; Inattention

Suggested Corrective Actions by Affected Party
- Provide safety training; Undertake hazard assessment; Change work area layout / design; Change/review work procedures
- Review and Audit RSG protocols and policies regarding storing and use of chemicals and other potential risks. Implement new policy and oversight protocols.

Other Comments:
- root causes are lack of training and lack of adherence to stated policies and procedures by persons involved. Supervision from RSO advisor was not sufficient or aligned with EHS best practices.
- monitored by the A&A department chair. All team actions have been paused until appropriate locations and approvals are in place. New policies are being instituted in A&A to prevent purchasing of any chemicals without providing a corresponding SOP and an approved location for where the material will be used. The RSO has been informed of the need for correct SOPs, Lab Safety Manuals, etc. and is working on updated documents. The A&A department has appropriate spaces for the work that was done in an inappropriate location, and the team will be monitored for appropriate use of spaces. We are considering a policy where all RSOs will have to apply annually to be sponsored by the department and provide supporting documents such as safety history, team advisory board, and design review outcomes.
### Incident Details

**Campus:** Seattle  
**Date of Incident:** 02/28/2022  
**Location:** McCarty Hall  
**Room:** B47

**Description:** XXXXXXX was working on the embroidery machine and it was tearing through the fabric they were supposed to be embroidering. XXXXXXX paused the machine and went to remove the embroidery hoop from the machine. As he reached for the hoop, the embroidery machine said "Improper needle position" and moved the needle into its original position, which was where XXXXXXX's left middle finger was. Part of the needle became lodged in XXXXXXX's finger.

### Supervisor's Comments

The incident was caused by lack of attention paid by the student worker, XXXXXXX. He failed to follow proper procedure that is documented in the SOP and from the safety training that is given to all people in the space. Our training and the SOP direct students to never place extremities in a space where equipment may move unexpectedly, especially when the equipment in question is sharp.

We will add additional signage around the machine reminding users to keep all extremities clear of moving parts and highlight that area on the SOP that is posted near the machine.

### Corrective Actions

**Corrective Actions Target Date:** 03/17/2022  
**Corrective Actions Complete Date:** 03/17/2022

**Other Comments:**

**Root Cause:**  
We will add additional signage around the machine reminding users to keep all extremities clear of moving parts and highlight that area on the SOP that is posted near the machine.

**EH&S Comments:**

feed: Brandon Kempman, Brett Konetzki.
While injecting a rat, needle slipped and poked my finger. Needle was sterile and had not yet touched rat.

The animal was an adult rat and our work is primarily with neonatal rats, and after talking with the student involved, we identified that experience level was one factor in causing a slip of the needle. Adult rats are bigger and can often be more reactive or responsive to handling.

Given we only euthanize adult rats once per month, we identified that additional practice with experienced personnel on euthanizing adult rats would be beneficial. We also identified alternative ways of restraining the animal such that the animal was better stabilized while being injected. Lastly, we identified alternative gloves that could be used that are thicker and therefore more resistant to scratching or needles if an unintentional slip of the needle, or the animal foot, catches the skin.

We submitted an amendment to our animal protocol to change the method of euthanasia to eliminate the need for injections and syringes.

Practice better grip of animal to prevent jerking around (caused needle to slip).
A line draining a solvent mixture (routine 3569) from a hood to a container had clogged. While attempting to clear the clog, a fitting started leaking outside of the hood. I had a drain pan underneath to catch the spill, so I opened the fitting to drain it in a way that I thought would be more controlled than letting it leak. While the bulk of the liquid went into the drain pan as planned, it splashed somewhat, causing a solvent smell and a thin layer to spray around the drain pan. I cut off the amount drained and cleaned the area. Staff inside the lab and in the cubicles outside of the lab reported smelling solvent.

I fixed the leaking fitting and added an emergency container for catching leaks outside of the ventilated area, while the source can be dealt with from inside the ventilated area.
### Incident Details

**Person Reporting Incident**

- **Occupation / Position**: RESEARCH SCIENTIST/ENGINEER 3 (E S 8)
- **Date Reported (mm/dd/yyyy)**: 04/22/2022
- **Department**: ENG: Collaboration Core - RTT Managers
- **Time Reported**: 11:58 AM

**Person Involved or Affected**

- **Occupation / Position**: ENG: Materials Science and Engineering JM Student
- **Date Reported (mm/dd/yyyy)**: 04/21/2022
- **Time Reported**: 02:30 PM
- **Department**:
- **Time of Incident**: 02:30 PM
- **Campus**: Seattle
- **Incident Location**: BAGLEY HALL 453
- **Room**: 453
- **Other**: None

**Incident Description**

XXXXXXX was trying to draw out anhydrous hexane from a sureseal bottle with a 10ml syringe in a glovebox. The syringe was being stubborn and the plunger was very difficult to move. The bottle was almost running out so XXXXXXX tilted the bottle to try to get enough solution but wasn't able to and so drew out mostly gas. She then got annoyed and reset the plunger outside the bottle to reattempt but ended up stabbing the syringe right into the base of her index finger instead. She immediately started bleeding and pulled her hand out of the glovebox, recapped all open solvents with the other hand. Transferred out the syringe, and went to seek help. XXXXXXX-A, a postdoc in the XXXXXXX Lab, helped her find some antiseptic and a bandaid from a first aid kit to patch it up. She did not seek medical attention.

**Supervisor**

- **Full Name**: Kristine P Parra
- **Phone**: +1 206 221-3334
- **Email**: kpoparra@uw.edu
- **Occupation / Position**: RESEARCH ASSISTANT
- **Department**: ENG: Collaboration Core - RTT Managers

### Classification

- **Injury requiring first aid**: Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound)
- **Body Parts Affected**: Hands, Wrists; Fingers
- **Cause of Injury/Damage, or Potential Injury/Damage**: Needle/Scapel/Medical Sharps (Clinical, Research, Teaching)

### Contributing Factors

- **Equipment**: Defective Tools, Equipment; Using Equipment Improperly
- **Environment**: Ergonomics Issues
- **Policies / Procedures**: None
- **Human Factors**: Inattention; Rushing

### Suggested Corrective Actions by Affected Party

Use a bigger needle for large volume transfers like I was trying to do.

### Supervisor's Comments

I was using inappropriately sized tools for the amount of volume of hexane that I was trying to transfer. I was also in a hurry because I had a following meeting to catch shortly. These factors then caused me to get annoyed at the tools and lose my calm, which led to human error.

**Recommendations / Preventive Measures**

Use a bigger needle for large volume transfers in the future. Try not to overschedule tasks right before other meetings and commitments. - For user

For supervisor/lab - update procedure for needle usage to discuss appropriate needles for applications and retrain/communicate this update to all users.
University of Washington
Accident / Incident Report
2022-04-07

Report Number: 2022-04-070
Contact EH&S at 206-543-7262

Report Number: 2022-04-070

Occupation / Position: RESEARCH ASSISTANT (ESUAW ASU)
Date Reported (mm/dd/yyyy): 04/26/2022
Department: ENG: Chemical Engineering - Stuve Lab
Student Time Reported: 02:23 PM

Person Reporting Incident

Person Involved or Affected

Department: ENG: Chemical Engineering - Stuve Lab
Student

Incident Details

Campus: Seattle
Date of Incident (mm/dd/yyyy): 04/15/2022
Incident Location: BENSON HALL
Time of Incident: 11:00 AM
Room: Other:

Incident Description: Cut my wrist while replacing pump oil

Supervisor

Full Name: Eric M Stuve
Phone: +1 206 543-0156

Occupation / Position: ENG: Chemical Engineering-Faculty
Department: ENG: Chemical Engineering-Faculty

Classification

Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred)

Heads Attachment(s):

Type of Incident

Injury Description (none, fine injury/exposure): Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound)
Body Parts Affected (none, fine injury/exposure): Hands, Wrists
Cause of Injury/ Damage, or Potential Injury/Damage: Tools, Instruments

Slip/Trip/Fall Information

Slip: None
Trip: None
Fall From Same Level: None
Fall From Elevated Height: None
Stairs: None

Contributing Factors

Equipment: None
Environment: None
Policies / Procedures: None
Human Factors: Improper Lifting

Suggested Corrective Actions by Affected Party

Suggested Corrective Actions: None

Supervisor's Comments


Root Causes:

Recommendations / Preventive Measures:

Other Comments:

Corrective Actions Target Date (mm/dd/yyyy):
Corrective Actions Complete Date (mm/dd/yyyy):
EH&S Comments

fed: Denise Bender, Brandon Kemperman.
Incident Details

<table>
<thead>
<tr>
<th>Campus</th>
<th>Seattle</th>
<th>Date of Incident (mm/dd/yyyy)</th>
<th>04/26/2022</th>
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<tbody>
<tr>
<td>Location</td>
<td>BENSON HALL</td>
<td>Time of Incident (mm/dd/yyyy)</td>
<td>10:00 AM</td>
</tr>
<tr>
<td>Room</td>
<td>211</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incident Description</td>
<td>An adult rat dam bit my finger during scruffing for euthanasia.</td>
<td></td>
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</tbody>
</table>

Contributing Factors

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Inadequate Guards/Barriers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environment</td>
<td>Animal Action</td>
</tr>
<tr>
<td>Policies / Procedures</td>
<td>Inadequate Support, Assistance</td>
</tr>
<tr>
<td>Human Factors</td>
<td>None</td>
</tr>
</tbody>
</table>

Suggested Corrective Actions by Affected Party

- Change/review work procedures; Other
- I discussed with my PI about changing the euthanasia protocol to allow for CO2 gas euthanasia for terminal sacrifices (not to be used in experiments). This will greatly reduce risk of animal bites (since adult rats can be really dangerous to scruff) as well as anxiety in students.

Supervisor's Comments

- Handling experience, variability in animal response/aggressiveness to handler
- We have submitted an amendment to our animal protocol to change our method of euthanasia to CO2 euthanasia which minimizes handling and eliminates the need for injection. The method of euthanasia is a standard veterinary method.
### Incident Details

**Date of Incident**
April 27, 2022

**Time of Incident**
01:45 PM

**Incident Location**
MORE HALL 319

**Description**
XXX was working in Hood 3 in XXX today. Shortly before 2 pm, she spilled 10 ml of 1 mM 2,2,2-trichloroethanol. None spilled on her, just on the bench liner in the hood.

**Supervisor**

- **Full Name:** Michael Dodd
- **Phone:** +1 206 685-7583
doddm@uw.edu

**Classification**
Near miss (Potential hazard -- no injury, exposure, or property damage)

**Contributing Factors**
- Improper Equipment
- Rushing

**Supervisor’s Comments**

Primary causes/contributors to spill were (a) rushing to make an appointment in another building, not leaving a sufficiently large time buffer between experiments and subsequent appointments, and (b) use of all-glass syringe for stock solution handling, which use of all-glass syringe creates a risk of the syringe plunger being damaged (especially if the syringe contains liquid). This should not happen with PTFE- or polypropylene-plunger syringes due to greater friction between the plunger and barrel.

XXX was encouraged to (a) always leave twice as much time as anticipated will be necessary between experiments and subsequent appointments to minimize the possibility of running into time crunches toward the end of an experiment, (b) cancel an appointment if needed to ensure safe completion of experimental work (with emphasis on prioritizing safety over need to make an appointment), (c) work with all-glass syringes when handling hazardous chemicals (or in general) and to instead use syringes with either PTFE- or polypropylene plungers, and (d) replace use of syringes with sealed autosampler vials whenever possible for storage and handling of haloalkanol stocks.

### Suggested Corrective Actions by Affected Party

**Root Causes:**

- XXX was encouraged to (a) always leave twice as much time as anticipated will be necessary between experiments and subsequent appointments to minimize the possibility of running into time crunches toward the end of an experiment, (b) cancel an appointment if needed to ensure safe completion of experimental work (with emphasis on prioritizing safety over need to make an appointment), (c) work with all-glass syringes when handling hazardous chemicals (or in general) and to instead use syringes with either PTFE- or polypropylene plungers, and (d) replace use of syringes with sealed autosampler vials whenever possible for storage and handling of haloalkanol stocks.

**Recommendations / Preventive Measures:**

- XXXX and XXXXX-A both did an outstanding job in responding to and handling this situation once it had occurred, thanks to their thorough preparation and hazard assessment.

**Other Comments:**

- XXXXXXX and XXXXXXXX-A both did an outstanding job in responding to and handling this situation once it had occurred, thanks to their thorough preparation and hazard assessment.

**Suggested Corrective Actions by Affected Party**

- Improve work procedures - Change work procedures - When using syringes for haloalkanol transfers or dosing, use gas-tight, PTFE- or polypropylene-plunger syringes instead of all-glass syringes. Due to the design of all-glass syringes, the glass plunger is at risk of falling out of the barrel if the syringe is held vertically with the nozzle/needle up and plunger/piston facing downward (especially if the syringe contains liquid). This should not happen with PTFE- or polypropylene-plunger syringes due to greater friction between the plunger and barrel.

- Instead of using syringes to contain haloalkanol (and other probe compound) stock solutions, use sealed autosampler vials whenever possible for storage and handling of haloalkanol stocks.

**Corrective Actions Target Date**
05/06/2022

**Corrective Actions Complete Date**
05/06/2022
### Accident / Incident Report

**Report Number:** 2022-04-048  
**Contact EH&S at 206-543-7262**

**Occupation / Position:** PLUMBER/PIPE/STEAMFITTER LEAD  
**Date Reported:** 04/18/2022  
**Department:** UWF: CEU&O: Fire Sprinkler 43  
**Time Reported:** 09:53 AM

**Person Involved or Affected**

- **Department:** UWF: CEU&O: Fire Sprinkler 43

**Incident Details**

- **Campus:** Seattle  
- **Date of Incident (mm/dd/yyyy):** 04/18/2022  
- **Location:** MORE HALL Structures Lab  
- **Time of Incident:** 07:45 AM

**Person Involved or Affected**

- **Full Name:** XXXXXXX  
- **Occupation / Position:** UWF: CEU&O: Fire Sprinkler 43

**Incident Description:**

XXX was walking through the lab and tripped on a power cord and hit his elbow. We finished the job and he later said his elbow was hurting and started to swell and was sore to the touch.

**Supervisor**

- **Full Name:** Russell Baker  
- **Phone:** #26020  
- **Occupation / Position:** UWF: CEU&O: Fire Sprinkler 43

**Classification**

- **Type of Incident:** Injury requiring first aid
- **Injury Description:** Pain, Iritation, Inflammation, Swelling
- **Body Parts Affected:** Elbows, Legs
- **Cause of Injury/Damage:** Fall of Less than 6', or on Stairs

**Slip/Trip/Fall Information**

- **Slip:** None  
- **Trip:** Cord or Tubing; Lack of space or restricted pathway  
- **Fall From Same Level:** None  
- **Fall From Elevated Height:** None

**Contributing Factors**

- **Equipment:** None  
- **Environment:** Poor Housekeeping
- **Policies / Procedures:** None
- **Human Factors:** None

**Suggested Corrective Actions by Affected Party**

- **Suggested Corrective Actions:** Undertake hazard assessment; Submit request for maintenance/repair

**Supervisor’s Comments**

There is a lack of lighting and lack of movement in the storage area in the structures lab. There is slip, trip and fall hazards basically everywhere is this location.

**Recommendations / Preventive Measures**

- **I would recommend better house keeping, organize storage areas and keep pathways clear of any cords.**

**Other Comments:** Spoke with XXXXXXX about paying attention to his surroundings. Had him ice his elbow and he said it was fine.

**Corrective Actions Target Date (mm/dd/yyyy):** 04/19/2022  
**Corrective Actions Complete Date (mm/dd/yyyy):** 04/19/2022

**EH&S Comments**

- **Scott Nelson, Brandon Kemperman, Anne Donegan, Tracey Wexler.**

SDN: As we discussed, when I heard it was an issue in the More Hall Structures Lab, I knew the issues regarding the slip and fall were due to the need for better housekeeping in the area. I have noted this for the lab since I did my first walkthrough of the space back in May of 2017. They have improved and there is still room to improve even more.
# U-WIDE HEALTH AND SAFETY COMMITTEE

## 4/13/2022 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |

<table>
<thead>
<tr>
<th>Elected Member*</th>
<th>Appointed Member*</th>
<th>Proxy*</th>
</tr>
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<tbody>
<tr>
<td>☒ Ryan Hawkinson (1)</td>
<td>☒ Kurt Oglesby (3)</td>
<td>☐ Sulgi Lotze (1)</td>
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<tr>
<td>☒ Carmen Parisi, Chair (1)</td>
<td>☒ David Manley (5)</td>
<td>☒ Brett Magnuson (2)</td>
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<td>☐ Nigel Horton (2)</td>
<td>☐ Kris Harrell (7)</td>
<td>☐ Colleen Irvin (9)</td>
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<td>☒ Norm Kwasinski (2)</td>
<td>☒ David Zuckerman (10)</td>
<td>☒ Andrea Chateaubriand (10)</td>
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<td>☒ Tony Colinares (3)</td>
<td>☒ Mary Ann Valentine (4)</td>
<td>☐ Paula Lukaszek, WFSE 1488</td>
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<td>☐ Christine Aker (4)</td>
<td>☒ Ansley Roman (5)</td>
<td>☒ Ann Aumann, SEIU 925</td>
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<td>☒ Sarah O'Hara (6)</td>
<td>☒ Sarah Coppola (9)</td>
<td>☒ Antonio Vasquez, UAW 4121</td>
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<td>☐ Laura Harrington (6)</td>
<td>☒ Alaron Lewis (7)</td>
<td>☒ Faculty Senate – TBD</td>
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<td>☒ David Warren (10)</td>
<td>☒ Alexander Lefort (9)</td>
<td>☒ GPSS – Gabby Rivera</td>
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<td>☚ = voting members</td>
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<td>☒ Mary Ann Valentine (4)</td>
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<td>☒ Sarah O'Hara (6)</td>
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<td>☒ Alaron Lewis (7)</td>
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<td>☒ Hannah Wilson (8)</td>
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<td>☐ Michelle Miller (8)</td>
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<td>* = voting members</td>
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<th>Senate Member*</th>
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<tr>
<th>Ex-Officio Member</th>
<th>Ex-Officio Member</th>
<th>Env. Health &amp; Safety Member</th>
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<tbody>
<tr>
<td>☒ Tracey Mosier, UWF</td>
<td>☐ Rick Gleason, DEOHS</td>
<td>☐ Katia Harb</td>
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<td>☒ Chris Pennington, UWF</td>
<td>☒ Felicia Foster, AGO</td>
<td>☒ Denise Bender</td>
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<td>☒ Steve Charvat, UWEM</td>
<td>☒ Nancy Gwin, AGO</td>
<td>☒ Erin McKeown</td>
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<td>☐ Barry Morgan, UWEM</td>
<td>☒ Ken Nielsen, Risk Services</td>
<td>☐ Sonia Honeydew</td>
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<td>☒ Lt. Chris Jaross, UWPD</td>
<td>☒ Susan Wagshul-Golden, UWT</td>
<td>☒ Lorylín A. H. Ignáo</td>
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<tr>
<td>☐ Allyson Long, UWB</td>
<td>☐ Tracy Harvey</td>
<td>☐ Jenna Gravley</td>
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<tr>
<th>Guest</th>
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<tr>
<td>☒ Steve Berard, HSAS&amp;F</td>
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Agenda

1. **Attendance/Quorum**
   Erin McKeown confirmed attendance met quorum.

2. **Call to Order and Welcome**
   Carmen Parisi opened up with a land and water acknowledgement, then expressed rules of the meeting and voting procedures.

3. **Approval of Meeting Minutes**
   Carmen led a discussion to edit and approve the March 2022 meeting minutes. Edits pertaining to the BARC training were made and David Zuckerberg was marked as having attended the last meeting. Carmen asked if there were any other changes to the meeting minutes before she called for a motion to accept. Ansley Marie motioned to accept. Kurt Oglesby seconded. Motion passed and March meeting minutes were approved.

4. **COVID-19 Update**
   Denise Bender presented Katia Harb's [April 2022 COVID-19 UWide Update](#). Within the UW community, 399 members tested positive, which calculates to a 4.7% positivity rate. Within King County, community levels remain low. The levels may rise to moderate if cases begin to rise. As expected, spring quarter saw an increase in cases, and BA2 subvariant has been spreading. UW community has generally reported mild symptoms. UW has adopted a singular COVID prevention plan. Site specific prevention plans are optional. Vaccination requirements remain in place. UW reminds everyone to maintain good hygiene by cleaning community and personal areas, and continue to use PPE.

   In order to minimize risks, decision makers are conducting risk assessments. UW Medicine will continue to follow public health guidance and policies. Face coverings are still required in healthcare centers, shuttles, and are also required when returning to campus with symptoms and/or contact with infected persons. Face coverings are still recommended indoors as of April 9th. With recent infection rate increase, changes in face covering policies may be expected. Face coverings continue to be highly recommended for immunocompromised individuals and other high-risk groups.

   UW is waiting for L&I to update worker protection guidance. Policy updates will be aligned with King and Pierce counties. Within the workplace, individuals are able to remind and recommend different protective measures but cannot require people to follow them. The vaccination policy is still in place for personnel and students, but visitors are not required to be vaccinated. Boosters are strongly recommended for those who are eligible. Fully vaccinated criteria do not include boosters. Unvaccinated employees and students must have an approved exemption.
The protective measures for eating/drinking areas and meeting spaces were archived, though it is still recommended to spend as little time in those spaces as possible. The COVID-19 Safety Training was updated as of April 6. Regulatory and public health guidance labels King County now at low risk. Contract tracing is still occurring. Washington L&I is making broad changes to workplace COVID protection requirements. Employer vaccine requirements are beginning to be relaxed. It is highly recommended to review the COVID-19 Public Health Requirements and Guidance flowchart.

SeattleFlu.org is a resource available to see what is spiking during certain time periods. Sarah Coppola had questions about a student returning back to campus after 5 days quarantine and retesting positive for COVID-19 again. Sarah Coppola asked if we are assuming that individuals are no longer contagious after they no longer have symptoms and it’s been 5 days of quarantine? Denise confirmed the studies show they are no longer contagious but will need to wear a well-fitted mask in public spaces. Denise said they are required to remain in isolation if they are still showing symptoms.

Members mentioned that President Biden extended masking on public transportation for two more weeks.

5. **2021 OSHA Data Summary**
Erin McKeown presented [2021 Injury data](#). The metrics focused on recordable cases where injuries occurred at work or were work-related and required treatment beyond simple first aid required, or where the injury led to a person needing to take time away from work, or work with accommodations, a death, an illness or disease outcome from work (e.g. hearing loss, COVID-19). Erin mentioned sharps and bloodborne pathogen exposures are also recordable injuries.

All recordable injuries are summarized in the OSHA 300A summary sheet. The OSHA 300A summarizes the total number of cases, how many days away or job restricted days, numbers of employees, and total employee hours at work. This data is used to create incidence rates. The University's incidence rates fall below university and colleges nationwide, not including the UW hospitals.

Erin showed incidence rates for the hospitals compared to medical and surgical hospitals nationwide. Harborview Medical Center was above the average, UWMC Montlake was below average, and UWMC Northwest Hospital was out of range. All of the medical centers have seen spikes in recordables because of the pandemic. Sarah Coppola asked if the hospitals were different in case counts because of differences in their access or use of patient lifts. Erin indicated she would get back to Sarah with a response after speaking with employee health representatives at each of the hospitals.

At the UW (not including the medical center, we saw a total of 770 incidents in 2021. Over the past three years, there has been a steady ratio between recordable and non-recordable injury incidents. In 2021 16% of recordable injuries were severe enough to result in days away from work. Risk Services emphasizes a quick and safe return of employees to the workplace and offers
employers financial incentives to do so. Most of the OARS reports received were injuries, though some were property damage, near miss, and fires. Erin highlighted three severe incidents: a leg laceration while moving a countertop, an electrical shocks and a J-Wing lab intruder.

Erin reminded members that they can access these metrics via their OARS Dashboards in Tableau. Erin mentioned that HSC-2 had most recordable injuries, followed by HSC-4, then HSC-1.

Top causes for recordable injuries were: ergonomics, needles/medical sharps, and slip/trip/fall incidents.

Erin talked about EH&S efforts to reduce office ergonomic injuries. EH&S hired ErgoFit to assist. ErgoFit offers ComfortZone, an online self-assessment software tool. The tool is used to teach methods to reduce ergonomic injuries, but also distinguishes high risk cases and guides EH&S and the vendor to conduct in-person evaluations as needed. Sarah C. asked if the ergonomic cases were acute or cumulative trauma, and Denise estimated that we were seeing 75% acute cases and 25% cumulative trauma cases. Denise estimated we see a ratio of 75/25 for forceful movements/repetitive motions and compounding movements in relation to ergonomics issues. Erin mentioned an interesting trend in ergonomic injuries related to working around or managing animal cages.

Erin mention other EH&S prevention efforts to promote safety that included updates to information of COVID-19 Safety, a Lab Safety Awards and Innovation event, MyChem upgrade, and a new training course called “Five Whys Root Cause Analysis”.

Erin emphasized the need to report all incidents, unsafe conditions, unsafe acts, near misses, and injuries to promote a good safety culture at the UW. She said our on-time reporting and near miss reporting remain below our goals.

6. Organizational Group Reports
Carmen requested group reports. She also asked for recommendations on guest speakers at future U-Wide meetings.

HSC-1
Ryan Hawkinson mentioned that Lt. Chris Jaross spoke at his last committee meeting about the jurisdictional differences between Seattle Police and UW Police. Various departments have voiced concerns and frustrations with jurisdictional boundaries. Ryan also thanked Erin McKeown for reviewing the HSC-1 specific metrics at their last meeting.

HSC-2
Norman Kwasinski, nothing to report.

HSC-3
Kurt Oglesby, nothing to report.

HSC-4
Steve Berard, on behalf of Christine Aker, nothing to report.

HSC-5
David Manley, new chair for HSC-5. Meeting discussed injury data from various hospitals and they are anticipating a presentation at the end of the month for preventing workplace violence. COVID-19 remains to be a high priority as well as how to best take care of healthcare workers.

**HSC-6**
Sarah O’Hara, nothing to report.

**HSC-7**
Alaron Lewis, nothing to report from committee, though looking to hire a new employee.

**HSC-8**
Hannah Wilson, nothing to report. Asked for the best point of contact for setting up a new Maker Space. Denise said she or Brett Konzek can help.

**HSC-9**
Alex Lefort, Emergency Management presented on earthquake safety. He said there continues to be frustrations voiced from various groups over the inability to have site specific masking mandates. He said groups have been feeling that they take on extra burdens to place extra preventative steps.

**HSC-10**
David Warren, nothing to report.

7. **Union & Senate Reports**
   - **GPSS**
     Gabby Rivera, absent.
   - **WFSE 1488**
     Paula Lukaszek, absent.
   - **SEIU 925**
     Ann Aumann, nothing to report.
   - **UAW 4121**
     Antonio Vasquez, nothing to report.

8. **Ex Officio Reports**
   - **UW Facilities**
     Chris Pennington, nothing to report.
   - **UWPD**
     Lt. Chris Jaross, hired interim deputy chief with a 1-year contract until a new chief is hired. Process has been ongoing and the University has hired a firm to actively recruit. Department is hopeful to have a new full-time chief hired within the year.

   **Emergency Management**
   Steve Charvat, technical issues with buildings using emergency alert reader boards identified and being fixed. System is rarely used.

   **DEOHS**
   Rick Gleason, absent.

   **AGO**
   Nancy Gwin, nothing to report.

   **Claim Services**
Ken Nielsen reminded us that supervisors should not make comments in OARS reports that accept liability for injury or illnesses. Workers’ compensation is no-fault insurance. Condition is assertion of liability. Reports need to only give the facts of what occurred and let doctors diagnose conditions. Supervisors should identify root causes.

**Transportation Services**
Absent.

**UW Tacoma**
Susan Wagshul-Golden, nothing to report.

**UW Bothell**
Absent.

**Faculty Senate**
Absent.

9. **EH&S Updates**

**L&I**
Erin offered updates. A hearing regarding Harborview's COVID-19 outbreak has been rescheduled. L&I investigation at the UWMC Roosevelt Clinic regarding social distancing concerns remains open.

**General**
Denise offered staffing and policy updates. Natalie Daranyi accepted a position in Cleveland, OH. A position for a new physical safety lead has been posted. Diego Oliver accepted a new position and his position has also been posted. Two lab safety inspector positions are open. EH&S has been working to manage resource challenges. The Lockout/Tagout Manual and training are being updated.

Sarah asked what is the threshold at which the University will shift policies and how will that be communicated? Will faculty be included in these conversations? Denise explained that county and state health departments, L&I, and CDC guidance are all being considered to create requirements and recommendations for campus policies. She said that collective group has considered guidance and work together to determine policies. Some areas have been more conservative, and no criteria has been set as to what will trigger change. Currently, efforts are being made to align with public health departments and work with infectious diseases experts. Numbers are being monitored and there will be a change if the county shifts to moderate community levels, though face coverings are not required until high-risk community levels. Sarah C. expressed our duty to the community to not create a hospital crisis, emphasizing how to be stewards in the community. Consider how members of our University community spread out to the Greater Seattle Area. Denise asked at what rate students are wearing face coverings in the classroom? Sarah responded that around 90%, though likely due to a high-risk classroom population. Alex Lefort said about 90% of engineering students are also wearing facemasks in the classroom.

**Good of the Order**
Carmen said she had volunteered during the first week of April at the 2022 Partners in Emergency Preparedness (PIEP) conference at the Lynnwood Conference Center. Conference was an opportunity to share with partners in emergency preparedness. Members of the committee are able to support and help by attending next year's conference. Expertise can be used in a volunteer capacity. Carmen thought it was an excellent conference and an opportunity for those interested.
10. Adjourn
Carmen asked for any motions to adjourn meeting. Sarah O'Hara motioned to adjourn. Alex Lefort seconded.
Meeting adjourned 2:17pm
# University-Wide (U-Wide) Health and Safety Committee Meeting Agenda

**May 11, 2022**

1:00 p.m. – 2:30 p.m.

*Zoom (screen required)*

*Zoom phone shortcuts to mute self *6, and raise hand *9*

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Lead</th>
<th>Process</th>
<th>Time</th>
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<tbody>
<tr>
<td>Attendance/Quorum (13)</td>
<td>Sonia Honeydew</td>
<td>Verify quorum per Zoom gallery count</td>
<td>3 min</td>
</tr>
<tr>
<td>Call to Order and Welcome</td>
<td>Carmen Parisi</td>
<td>Robert’s Rules of Order</td>
<td>2 min</td>
</tr>
<tr>
<td>Approval of Meeting Minutes</td>
<td>Carmen Parisi</td>
<td>Discussion</td>
<td>5 min</td>
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<tr>
<td>COVID-19 Update</td>
<td>Katia Harb, EH&amp;S</td>
<td>Presentation</td>
<td>10 min</td>
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<tr>
<td>Pre-Entry Assessment Team (PEAT)</td>
<td>Matt Moeller &amp; Doug Gallucci, EH&amp;S</td>
<td>Presentation</td>
<td>15 min</td>
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<tr>
<td>Organizational Group Reports*</td>
<td>Committee members</td>
<td>Discussion</td>
<td>15 min</td>
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<tr>
<td>Union &amp; Senate Reports</td>
<td>Union &amp; Senate members</td>
<td>Discussion</td>
<td>5 min</td>
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<tr>
<td>Ex Officio Reports</td>
<td>Ex-Officio members</td>
<td>Discussion</td>
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<tr>
<td>EH&amp;S Updates</td>
<td>Erin McKeown</td>
<td>Discussion</td>
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<td></td>
<td>Denise Bender</td>
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<tr>
<td>Good of the Order</td>
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<td>Robert’s Rules of Order</td>
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*Organizational Group Reports comprise only novel topics covered at their most recent meeting.

Please send ideas for agenda items to Carmen Parisi and Christine Aker at least 2 weeks prior to the scheduled meeting.