

Annual Due Dates for 2016-17

Due Date	Item to be submitted to Dean's Office	Send to
10/7/16	Early View Mandatory and Non-mandatory promotion dossiers	Alex Finlon
10/24/16	Mandatory promotion cases due (3 hard copies, PDF)	Alex Finlon
11/9/16	Non-mandatory promotion dossiers due (3 copies, PDF)	Alex Finlon
11/18/16	Request for PLP requests	Alex Finlon
12/1/16	Recommendation for reappointment of Instructors, Lecturers, Senior Lecturers, Principal Lecturers, Research Associate Professors, Research Professors, and acting titles	Alex Finlon
1/20/17	Affiliate Promotion dossiers	Alex Finlon
3/1/17	Recommendations for reappointment of annual Appointments (adjunct, affiliate, postdocs, and lectures)	Alex Finlon
5/15/17	Recommendations for reappointment of assistant Professors (2 nd year reviews)	Alex Finlon
6/1/17	Merit Reviews	Lisa Drechsler