Note: This is an educational record and the student has the right to see it.

CONFIDENTIAL

University of Washington
College of Engineering

Report of Academic Misconduct

REFERRAL TO CEP
(Formerly called FORMAL PROCESS)

This form is used if the student denies the allegation, objects to the proposed resolution or
the instructor considers the violation sufficiently serious that the case should be handled
by the Committee on Educational Policy (CEP)

TO: Eve Riskin, College of Engineering
Office of Academic Affairs, Box 352180

Date of Report: _____________________________

Student’s Name: ___________________________ Student #: __________________

Student’s Dept.: _______________________________________________________

Course: ___________________________ Quarter & Year: _______________________

Type of assignment or exam: ______________________________________________

Instructor’s Name: _____________________ Department: _______________________

Box #: __________________

CHECK LIST OF PROCEDURES:

☐ Informed student of allegation.
Instructor must present the student with the information that suggests possible academic
misconduct has occurred. Please note: Confidentiality is to be maintained at all times.

☐ Final course grade of “X” has been given until the case is resolved.

☐ Describe what occurred. Additional sheets may be used if needed.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please send original assignment or exam with this form in a sealed envelope, marked
“CONFIDENTIAL”.

Instructor’s Signature: ___________________________________________________