

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: June 5, 2018

3:30 PM, Loew 355

Members present: Brian Fabien (Associate Dean, Academic Affairs); Dwayne Arola (MSE); Valerie Daggett (BioE); Mike Dodd, acting chair (CEE); Shan Liu (ISE); Rene Overney (ChemE);

Members absent: John Sahr, Chair (EE); Ruth Anderson (CSE); Sawyer Fuller (ME); Elizabeth Rasmussen (COESAC); Jennifer Tsai (ISE Advisor); Jennifer Turns (HCDE); JK Yang (AA)

Guests: Ed Connery (AA advising); Andrew Davidson (HCDE); Mike Engh (Academic Affairs); Brad Holt (ChemE); Daniel Kirschen (EE); Shanai Lechtenberg (Academic Affairs); Hal Perkins (CSE); Scott Winter (Academic Affairs)

Review of Minutes

- May 15, 2018 - Approved - All vote to approve

Course Proposals (see below)

- *See table below for new and modify course proposals*

Old Business

- Direct-To-College – Placement Process Motions
 - Alternative proposal submitted by the faculty of Chemical Engineering was reviewed.
 - Amendment was proposed to include the language on the CEP Appointed Subcommittee from the original motions to the alternative proposal.
 - Point was raised that the faculty committee that initially suggested the placement process discussed the importance of a public and common rubric across departments, and that the alternative proposal does not require a rubric.
 - Additional points were raised that transparency in the review process is better for students and reduces workload for advisors in communicating application criteria to students.
 - Suggestion was made that departments should not be required to have representation on the faculty subcommittee; some smaller departments may not have bandwidth to participate.
 - Motions - approved - 8 yes, 1 abstention
- Chair selection for 2018-19
 - Mike Dodd nominated for chair
 - Approved - all vote to approve

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New Business

- Membership changes
 - Review of members whose terms are set to end in 2018
- Scheduling meetings
 - Recommendation made for meeting on September 25, 2018 to review course applications submitted over the summer
- Medical note policy
 - Tabled for discussion at a future meeting

Adjourn



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CEP Motions on DTC Placement Process

1. The College of Engineering should establish a CoE Placement Coordinating Committee (PCC). Members of the PCC will be student services staff from all CoE departments as well as CoE advising and diversity & access staff. The PCC will be charged with coordinating the placement process. This includes developing any surveys and tools necessary, surveying the students for interests, determining which departments are constrained, placing students into unconstrained departments, and performing the matching given the student and department rankings. It will report and be responsible to the Council on Education Policy.
2. The College should establish a CEP Appointed Subcommittee on Admissions and Enrollment. This faculty committee with representatives from all interested CoE Departments is charged with oversight of the PCC (including final placement recommendations); monitoring overall enrollment trends; and advising the CoE leadership regarding enrollments, degree projections, and resource requirements.
2. The College will attempt to place students in their first choice major.
3. The PCC will develop and recommend a single placement form to be approved by the departments and CEP. This will include personal statements and a transcript.
4. Departments that evaluate and rank applicants will provide qualitative public guidance on qualities used to rank students. PCC will be responsible for informing students of these criteria.
5. Departments may choose to let PCC rank students given departmental criteria or allow PCC both to determine the criteria as well as rank the students.

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June 5, 2018 - College of Engineering Council on Educational Policy Meeting, Course Applications

Course	Type	Submit Date	Title	Notes	CEP Status
AA 531	Modify	May 16, 2018	Quasibrittle Fracture Mechanics & Scaling	Update of title and course content	APPROVED
ME 416	New	May 16, 2018	Engineering Innovation in Health Design	Previously offered as a temporary course	APPROVED