Meeting Minutes: May 15, 2018
3:30 PM, Loew 355

Members present: John Sahr, Chair (EE); Brian Fabien (Associate Dean, Academic Affairs); Ruth Anderson (CSE); Dwayne Arola (MSE); Rene Overney (ChemE); Jennifer Turns (HCDE); Mike Dodd (CEE); Jennifer Tsai (ISE Advisor); Sawyer Fuller (ME); Shan Liu (ISE);

Members absent: JK Yang (AA); Elizabeth Rasmussen (COESAC); Valerie Daggett (BioE)

Guests: Mike Engh (Academic Affairs); Ed Connery (AA advising); Shanai Lechtenberg (Academic Affairs); Clay Schwenn (BIOE advising); Dan Ratner (BioE)

Review of Minutes

✓ May 1, 2018 - Approved - All vote to approve
  ▪ Discussion questioning whether voting to approve the minutes indicates approval of the meeting content, specifically the DTC placement process discussed on May 1

Course Proposals (see below)

• See table below for new and modify course proposals

Old Business

• Direct-To-College Updates – Placement Process
  • Brian reiterated the DTC placement process discussed at the May 1 meeting, including information about the Placement Coordinating Committee (PCC), the faculty oversight subcommittee, and the standardized rubric.
  • Brian presented motions about the DTC placement process for CEP to consider (Please see the motions below).
  • A request was made to add “Appointed” to the name of the “CEP Appointed Subcommittee” and to include language ensuring representation from all departments. A request was made to include CoE advising and diversity & access staff as part of the PCC.
  • Motions were tabled until the June 5 meeting to allow members to share with and solicit departments to the motions from their faculty.

Adjourn

Upcoming Spring quarter meetings – June 5

CEP Motions on DTC Placement Process
1. Motion to establish the CoE Placement Coordinating Committee (PCC) and the CEP Appointed Subcommittee on Admission and Enrollment which are advisory to the dean.

1. **PCC**: Members of the PCC will be student services staff from all CoE Departments as well as CoE advising and diversity & access staff. The PCC will be charged with the implementation of the placement process. This includes evaluating the student request for placement, if required, and coordinating all placement recommendations with departments.

2. **CEP Appointed Subcommittee on Admissions and Enrollment**: This faculty committee with representatives from all CoE Departments is charged with oversight of the PCC (including final placement recommendations); monitoring overall enrollment trends; and advising the CoE leadership regarding enrollments, degree projections, and resource requirements.

2. Motion in support of the faculty placement committee recommendation on placement framework:

   1. Most students should be placed in their first choice major. (The CoE should manage the placement process so that most majors are unconstrained.)

   2. One placement form/tool

   3. Public and common scoring rubric

   4. Provide opportunity for departmental involvement in scoring
May 15, 2018 - College of Engineering Council on Educational Policy Meeting, Course Applications

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<th>Course</th>
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<tr>
<td>CESI 527</td>
<td>New</td>
<td>May 2, 2018</td>
<td>Energy Infrastructure Fundamentals</td>
<td>New distance learning course</td>
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<tr>
<td>CESI 528</td>
<td>New</td>
<td>May 2, 2018</td>
<td>Pavement Design for Project Roads</td>
<td>New distance learning course</td>
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<td>EE P 524</td>
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<td>May 10, 2018</td>
<td>Applied High-Performance GPU Computing</td>
<td>Previously taught as a special topics course. Request to add number of credits (4).</td>
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