

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: May 15, 2018

3:30 PM, Loew 355

Members present: John Sahr, Chair (EE); Brian Fabien (Associate Dean, Academic Affairs); Ruth Anderson (CSE); Dwayne Arola (MSE); Rene Overney (ChemE); Jennifer Turns (HCDE); Mike Dodd (CEE); Jennifer Tsai (ISE Advisor); Sawyer Fuller (ME); Shan Liu (ISE);

Members absent: JK Yang (AA); Elizabeth Rasmussen (COESAC); Valerie Daggett (BioE)

Guests: Mike Engh (Academic Affairs); Ed Connery (AA advising); Shanai Lechtenberg (Academic Affairs); Clay Schwenn (BIOE advising); Dan Ratner (BioE)

Review of Minutes

- ✓ May 1, 2018 - Approved - All vote to approve
 - Discussion questioning whether voting to approve the minutes indicates approval of the meeting content, specifically the DTC placement process discussed on May 1

Course Proposals (see below)

- *See table below for new and modify course proposals*

Old Business

- *Direct-To-College Updates – Placement Process*
 - Brian reiterated the DTC placement process discussed at the May 1 meeting, including information about the Placement Coordinating Committee (PCC), the faculty oversight subcommittee, and the standardized rubric.
 - Brian presented motions about the DTC placement process for CEP to consider (Please see the motions below).
 - A request was made to add “Appointed” to the name of the “CEP Appointed Subcommittee” and to include language ensuring representation from all departments. A request was made to include CoE advising and diversity & access staff as part of the PCC.
 - Motions were tabled until the June 5 meeting to allow members to share with and solicit departments to the motions from their faculty.

Adjourn

Upcoming Spring quarter meetings – June 5

CEP Motions on DTC Placement Process



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1. Motion to establish the CoE Placement Coordinating Committee (PCC) and the CEP Appointed Subcommittee on Admission and Enrollment which are advisory to the dean.

1. **PCC:** Members of the PCC will be student services staff from all CoE Departments as well as CoE advising and diversity & access staff. The PCC will be charged with the implementation of the placement process. This includes evaluating the student request for placement, if required, and coordinating all placement recommendations with departments.

2. **CEP Appointed Subcommittee on Admissions and Enrollment:** This faculty committee with representatives from all CoE Departments is charged with oversight of the PCC (including final placement recommendations); monitoring overall enrollment trends; and advising the CoE leadership regarding enrollments, degree projections, and resource requirements.

2. Motion in support of the faculty placement committee recommendation on placement framework:

1. Most students should be placed in their first choice major. (The CoE should manage the placement process so that most majors are unconstrained.)

2. One placement form/tool

3. Public and common scoring rubric

4. Provide opportunity for departmental involvement in scoring

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May 15, 2018 - College of Engineering Council on Educational Policy Meeting, Course Applications

Course	Type	Submit Date	Title	Notes	CEP Status
CESI 527	New	May 2, 2018	Energy Infrastructure Fundamentals	New distance learning course	APPROVED
CESI 528	New	May 2, 2018	Pavement Design for Project Roads	New distance learning course	APPROVED
EE P 524	New	May 10, 2018	Applied High-Performance GPU Computing	Previously taught as a special topics course. Request to add number of credits (4).	APPROVED
EE P 522	New	May 10, 2018	Embedded and Real Time Systems	Previously taught as a special topics course	APPROVED
EE P 532	New	May 10, 2018	Design of Digital and Analog Electronic Circuits	Previously taught as a special topics course	APPROVED