UNIVERSITY of WASHINGTON
COLLEGE OF ENGINEERING

COUNCIL ON EDUCATIONAL POLICY
Meeting Minutes: November 21, 2017
3:30 PM, Loew 355

Members present: Brian Fabien (Associate Dean, Academic Affairs); John Sahr, Chair (EE); Mike Dodd (CEE); Jennifer Turns (HCDE); Shan Liu (ISE); Sandra Maddox, substitute (MSE); Sawyer Fuller (ME); Ruth Anderson (CSE); Antonino Ferrante (AA); Elizabeth Rasmussen (COESAC)

Members absent: Valerie Daggett (BioE); Rene Overney (ChemE); Jennifer Tsai (ISE Advisor);

Guests: Heidi Goough (CEE), Kalei Combs (BioE); Scott Winter (Academic Affairs); Mike Engh (Academic Affairs); Shanai Lechtenberg (Academic Affairs); Priscilla Yoon (Academic Affairs)

Review of Minutes

- ✓ November 7, 2017 – **APPROVED**

Programs

- ✓ *Proposal to change admission process for Environmental Engineering* – **APPROVED**
  - When the Environmental Engineering degree program was approved last year, it was required to use a "minimum requirement" admission process. Given capacity constraints in several courses, the program anticipates that it will not be able to accommodate all the students who meet the current minimum requirements. Therefore, the program is proposing a change to a competitive admission process for the Autumn 2018 admission cycle. The program will move to the DTC admission model after Autumn 2018.

Course Proposals (see notes below)

- ✓ Kalei Combs reviewed the BIOEN course proposals. All the new proposals are for courses that have been previously taught as special topics courses. They all will be offered as parallel 400/500 courses. These are elective options for students in the BIOEN. The reason for this revision is to clean up the offerings so courses numbers can be reflected on transcripts.
  - How will the graduate vs undergraduate versions differ? – There will be additional assignments, projects, and reading materials and students will be graded on a different rubrics.
  - How do the learning objectives differ from graduate vs undergraduate? This is an optional revision and is not required to change.

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Old Business

- *Direct-To-College* Working *Group Update*
  - An estimated cohort size of 700 students is currently being used for planning. A final number will be determined shortly.
  - Next steps for placement process will be to form a small faculty committee to review the work that has been done by the staff working group.

New Business

- FCAS update:
  - UW will become a "No note" campus. Students who miss a class due to medical reasons will not be required to provide a note.
  - Moving forward the FCAS will respond to 1503 submissions with a list of itemized questions.
- Parallel course offerings: There was expressed concerns regarding the graduate vs. undergraduate learning experience in parallel courses. (i.e. When is it appropriate? When does it compromise education/learning outcomes?) The council has proposed to form a subcommittee to look into this topic and provide recommendations.

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November 21, 2017 - College of Engineering Council on Educational Policy Meeting, Course Applications

Course	Type	Submit Date	Title	Notes	CEP Status
BIOEN 415	New	11/14/2017	Bioconjugate Engineering	Parallel with BIOEN 515	**APPROVED**
BIOEN 436	New	11/14/2017	Quantitative Physiology	Parallel with BIOEN 536	**APPROVED**
BIOEN 451	New	11/14/2017	Optical Coherence Tomography	Parallel with BIOEN 551	**APPROVED**
BIOEN 481	New	11/14/2017	Engineering Cell Biology	Parallel with BIOEN 581	**APPROVED**
BIOEN 487	Modify	11/14/2017	Bioengineering and Nanotechnology	Modify credits. Parallel with BIOEN 587	**APPROVED**
BIOEN 515	New	11/14/2017	Bioconjugate Engineering	Parallel with BIOEN 415	**APPROVED**
BIOEN 536	New	11/14/2017	Quantitative Physiology	Parallel with BIOEN 436	**APPROVED**
BIOEN 551	New	11/14/2017	Optical Coherence Tomography	Parallel with BIOEN 451	**APPROVED**
BIOEN 581	New	11/14/2017	Engineering Cell Biology	Parallel with BIOEN 481	**APPROVED**
BIOEN 587	Modify	11/14/2017	Bioengineering and Nanotechnology	Modify credits. Parallel with BIOEN 487 11/21 - Credit modification: reduce the credit because the lab session will no longer be available to students.	**APPROVED**
CEE 405	New	11/20/2017	Traffic Simulation	11/21 – taught for 5 years undergraduate course. This is being revised from 498 to permanent CEE 405	**APPROVED**
CET 594	New`	11/03/2017	Travel Survey Methods	11/21 – Change from 599 to permanent 594 course.	**APPROVED**
CSE M 547	New	11/16/2017	Natural Language Processing	11/21 – Parallel course with CSE M 447 Offered to 5th year masters students.	**APPROVED**
ENGR 231	Modify	11/15/2017	Intro to Technical Communication	Updating prerequisites	**APPROVED**
ENGR 401	New	11/17/2017	Leader Development to Promote Equity in Engineering Relationships	Was a temporary course through Summer 2017. Proposing as permanent course.	**APPROVED**

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				11/21 – approved in 2014 as temporary course and taught by Joyce Yen. Enrollment: 30; offered in Spring qtr;	
M E 528	Modify	11/15/2017	Acoustics of Environmental Noise	Changing prefix for joint CEE course to CEWA. Eff Win 2018 11/21 – submitted by CEE	**APPROVED**