

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: February 21, 2017

3:30 PM, Loew 355

Members present: Jennifer Turns, Chair (HCDE); Chris Neils (BioE); Brad Holt (ChemE); Ruth Anderson (CSE); John Sahr (EE); Shan Liu (ISE); Jennifer Tsai (ISE Advisor); Ryan Carlin (MSE student);

Members absent: Raymond Golingo (AA); Joe Wartman (CEE); Mark Gantner (ME); Dwayne Arola (MSE); Brian Fabien (Associate Dean for Academic Affairs); Scott Winter (Ex Officio, Academic Affairs)

Guests: Sandra Maddox (MSE); Mike Engh (Academic Affairs)

February 7th CEP meeting minutes were reviewed and approved.

Course Applications

- *CHEM E 545 Data Science Methods for Clean Energy Research and CHEM E 546 Software Engineering for Data Scientists* – New Course Application. Brad Holt provided an overview of these new courses, which have been taught previously as 599 special topics courses. It was unclear if changes to the course applications requested by CSE had been included in this version. Brad said he would confirm that the applications had CSE approval. It was suggested that the catalog descriptions be edited to start with verbs and that the learning objectives for CHEM E 545 be edited to be written as activities. Sandra Maddox mentioned that a section of this course has been reserved for MSE students in the past and that this should continue with these approved courses. **The course applications will be updated and addressed at the March 7 meeting.**
- *EE 416 Random Signals for Communications and Signal Processing* – Course Change Application. Adding MATH 394 as additional option for meeting course statistics prerequisite. John Sahr presented about this request. The suggestion was made to include STAT 390 and STAT 394 to the prerequisite list since they are offered jointly with MATH 390 and 394. **The proposal was approved as amended.**
- *EE P* – New course prefix for Electrical Engineering professional master's program. New EE P versions of EE courses and movement of some courses from EE to EE P. John Sahr provided an overview of this proposal. It was suggested that the memo reference the attached table of course changes and that a different prefix be considered to avoid being confused with the Robinson Center Early Entrance Program (EEP). The question was raised if course change applications were necessary to move each of the listed courses from EE to the new prefix. **The application will be updated with any necessary additional forms and addressed at the March 7 meeting.**

Old Business

- *None*

New Business

- *None*