

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: March 1, 2016

3:30 PM, Loew 355

Members present: Jennifer Turns, Chair (HCDE); Chris Neils (BioE); Brad Holt (ChemE); Hal Perkins (CSE); John Sahr (EE); Shan Liu (ISE); Jennifer Tsai (ISE Advisor); Mark Ganter (ME); Brian Fabien (Associate Dean for Academic Affairs); Dan Feetham (Academic Affairs); Scott Winter (Ex Officio)

Members absent: Kuen Y. Lin (AA); Mike Dodd (CEE); Jihui Yang (MSE); Colin Butler (Undergrad Student Rep).

Guests: Jan Spyridakis (HCDE); Kevin Lybarger (EE Grad Student); Alex Finlon (COE HR); Ericka Gallardo (COE HR)

Minutes - The February 9 and February 16, 2016 meeting minutes were reviewed and approved.

Course Applications

- *ENGR 231 Introduction to Technical Communication* – New course proposal.
- *HCDE 231 Introduction to Communication in HCDE* – Course change. Change title and course description.
- *HCDE 301 Introduction to Communication in HCDE* – Course change. Change title and course description.

The course applications for ENGR 231, HCDE 231, and HCDE 301 were considered and tabled at the February 16 CEP meeting. Subsequent to that meeting, the ENGR 231 application was changed from an application for a temporary new course to a permanent new course. Jan Spyridakis provided background on the courses and rationale for the proposed changes. Some CEP members reiterated their concern around having ENGR service courses. The primary concerns relate to stewardship and administration of the courses. A motion was made and seconded to approve all three course applications. The motion passed with 5 votes in favor and 3 abstentions.

- *ENGR 297 and ENGR 497 Vertically Integrated Projects* – Temporary New course proposals. Kevin Lybarger and Brian Fabien provided background on the Vertically Integrated Projects (VIP) program. There is a consortium of engineering programs working to implement a structured model for student participation on faculty lead team projects. The consortium is led by Georgia Tech and is funded by a grant from the Helmsley Charitable Trust. Part of the VIP model is for students to receive credit for their participation on projects. ENGR 297 is for lower division students and ENGR 497 is for upper division students. There was some discussion around the impact on faculty teaching loads in the department when a faculty is teaching a VIP course. The conclusion was that teaching a VIP course should not impact the faculty department teaching commitment. It was made clear that departments will determine how these credits might be used towards degree requirements. There was also discussion around course grading, access to the courses, and a potential distinction between design and research oriented projects. The course applications were approved.
- *CEE 482 Wastewater Reuse and Resource Recovery* – Course change application. Changing course title and course description. The course title needed correction. The course change was unanimously approved as corrected.

- *CSE P 527 Computational Biology* – New course application. This is a new course for the CSE Professional Master’s Program (PMP). A counterpart in the full-time graduate program (CSE 527) has been offered for many years. The course has also been taught previously as a special topics course so the main effect of the new course application is to give it a permanent number. The new course application was unanimously approved.

Curriculum Proposals

Old Business

Direct-to-College Admission Proposal – A brief update was provided. The College proposal is with the FCAS Subcommittee for Academic Programs. There has not been any feedback at this time. It was presented that moving forward with a transition to a predominantly early admission (end of first year) model should be considered to help prepare for eventual adoption of the DTC model as well as to provide additional ability to manage the second-year engineering curriculum.

New Business

- College of Engineering Student Awards – Ericka Gallardo from COE HR gave a brief overview of the College Student Teaching and Student Research Award process and made a request to the Committee to review of the nominations and recommend two nominees to the Dean for final selection. Recommendations need to be to the Dean by April 7.
- CEP Scholarships – A recommended allocation of the College scholarship funds managed by the CEP was presented. The dollar amount allocated is based on a 3-year average of the number of degrees awarded by the department. The allocation amounts were approved.
- CEP Spring quarter meeting dates – The initial spring quarter meeting schedule the following disadvantages: 1). Long period of time between March 1 and April 5 meetings; 2) June 7 is during finals week; 3). Dates do not mesh well with University Curriculum Committee. It was decided to move to the following meeting schedule for the spring quarter:
 - March 29; April 12 and 26; May 10 and 24. May 31 will be held as a possible additional meeting date.