

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: February 16, 2016

3:30 PM, Loew 355

Members present: Jennifer Turns, Chair (HCDE); Chris Neils (BioE); Brad Holt (ChemE); Mike Dodd (CEE); Hal Perkins (CSE); John Sahr (EE); Shan Liu (ISE); Jennifer Tsai (ISE Advisor); Brian Fabien (Associate Dean for Academic Affairs); Dan Feetham (Academic Affairs); Mayoore Jaiswal (Student Representative); Scott Winter (Ex Officio)

Members absent: Kuen Y. Lin (AA); Mark Ganter (ME); Jihui Yang (MSE).

Guests: Scott Rutherford (CEE)

Minutes - The February 2, 2016 meeting minutes were reviewed and approved.

Course Applications

- *CEE 561 Transportation Planning and Design* – The request is to increase this course from 4 cr to 5 cr in order to accommodate additional content focused on research methods. Scott Rutherford provided background on the Sustainable Transportation program, the structure of the course, and the reasons for adding the additional content. The change was unanimously approved.

The three course applications listed below were related, and therefore, were considered and discussed together. The Human Centered Design and Engineering department will be reducing the number of sections offered of HCDE 231. In order to accommodate demand for a technical writing course, the College has proposed ENGR 231 as a temporary new course that would be offered to students outside of the HCDE department. The content of ENGR 231 would be the same as the current HCDE 231. The proposed course change to HCDE 231 would modify the content of that course to provide a focus more directly aligned with the HCDE program. The proposed changes to HCDE 301 would more precisely reflect the course content and function in the HCDE curriculum. ENGR 231 was proposed as a temporary course in recognition of potential changes that may be forthcoming.

- *ENGR 231 Introduction to Technical Communication* – Proposal for new temporary course.
- *HCDE 231 Introduction to Communication in HCDE* – Course change. Change title and course description.
- *HCDE 301 Introduction to Communication in HCDE* – Course change. Change title and course description.

There was a clear preference among committee members that if approved, ENGR 231 should be a permanent course. The pros and cons of having a large service course offered as an ENGR course were discussed. There was discussion about possible administrative scenarios that could allow the current number of sections of HCDE 231 to be maintained. It was suggested that it could be less confusing if the course number for HCDE 231 was changed. Several committee members wanted to consult with faculty and staff in their departments about these proposals. The course applications were tabled and will be discussed again at the March 1 meeting.

Curriculum Proposals

Old Business

Direct-to-College Admission Proposal – Work is underway on data requested by the FCAS Subcommittee on Admissions and Graduations. Also, the department-level 1503 forms are being updated for consistency.

Remaining Winter Meeting:

March 1.