

## COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: January 21, 2014

3:30-5:00 PM, 355 Loew

Members present: Chris Neils, Chair (Bioen); Bob Breidenthal (AA); Brad Holt (ChemE); Brenda Larson (EE Adviser); Alex Mamishev (EE); Hal Perkins (CSE); Eve Riskin (Assoc. Dean); David Stahl (CEE); Jennifer Turns, Vice-Chair (HCDE); John Davis (Associate Dean's office)

Members absent: Benita Beamon (ISE); Evan Carroll (AA Grad student ); Mark Ganter (ME); Derek Sutherland (AA Grad student); Jihui Yang (MSE)

Guest: Scott Winter (Engineering Student Academic Services)

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### Minutes

The January 7<sup>th</sup> minutes were not submitted for approval; they will be submitted via e-mail.

### Curriculum

#### New Course

*ME 527/BIOEN 520 Musculoskeletal Biomechanics* – The CEP approved the proposal to create a new course number (ME 527) for joint listing with the existing BIOEN 520 course. A corresponding change form for BIOEN 520 has not been reviewed by the CEP, but BIOE did concur on the ME form, which changes the course title and catalog description. Because these changes apply to both course numbers, it is possible that a change form for BIOEN 520 is not necessary. [Update as of 3/28/2014: BioE did prepare a course change form with the same changes as were implemented in the ME 527 application. Chris Neils has signed the BioE form and forwarded it to the SoM for approval.]

#### Course Change

*ME 442/CHEM E 442 Renewable Energy* -- This course was submitted with changes in its prerequisites. There was a question if enforcement of prerequisite cancellation should be checked, as the prerequisites have been amended. The motion to approve was unanimous, with conditions of edits to the form (i.e. strike instructor name) and checking with the instructor regarding the status of prerequisite enforcement. [Update: as of 1/27/2014 the instructor is discussing the enforcement option with the ME undergraduate adviser.]

*HCDE 517 Usability Studies* -- This form was submitted with a name change. The changes were unanimously approved.

There was also a discussion regarding departments' submissions of massive amounts of course changes; it was suggested that the department representative give the Committee some notice beforehand (amount of time undetermined).

### Courses for diversity status / DIV courses

CEP discussed the Diversity Requirement Course Approval Guidelines, specifically the 2<sup>nd</sup> point in the Criteria section (2. Have diversity, as defined in the legislation, as central and explicit in the course). Hal Perkins expressed concern that the criterion, as worded, "sounds like an agenda." There was spirited discussion about the introduction of the thread of the diversity throughout the curriculum as opposed to having blatant, "in-your-face" diversity in certain courses; there can be a nuanced approach, not just one of "good/evil" duality. The discussion was tabled until the next meeting (February 4).

### Academic Misconduct case

Update as of 1/27/2014: Chris Neils is still trying to arrange a mutually acceptable time for the student and faculty committee.

### Old/New items

Scott Winter queried the Committee on discontinuing two integrated degree program tracks: the Bachelor of Science in Engineering and the Bachelor of Engineering. The Committee requested the course descriptions be retained for future use without a decision on the topic.

### **ONLINE Course Discussion Criteria**

It was suggested if there was a reasonable way to discuss online courses in the Committee without protracted discussion. It was requested that the university's rules for distance learning approval be found and distributed to the Committee.

### **Future Items**

- Requirements for diversity course status
- Revisit funding model for service courses (engineering fundamentals courses)
- Report from the Engineering Fundamentals Committee and CEP oversight of CoE service courses

### **Winter 2014 Meetings**

All meetings are at 3:30 – 5:00 pm in room 355 Loew.

January 7 and 21

February 4 and 18

March 4