

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: December 4, 2012

3:30-5:00 PM, 355 Loew

Members present: Chris Neils, Chair (Bioen); Adam Bruckner (AA); Bruce Darling (EE); David Farkas (HCDE); Tom Furness (ISE); Mark Ganter (ME); Brad Holt (ChemE); Brenda Larson (EE Adviser); Christine Luscombe (MSE); Hal Perkins (CSE); Janice Henderson (Ex officio).

Members absent: Eve Riskin (Assoc. Dean); David Stahl (CEE); Ashley Tracey (MSE Graduate student).

Guests: Scott Winter (Engineering Student Academic Services).

The November 20, 2012 minutes were approved.

Curriculum

Approved Course Changes

- BIOEN 420 *Medical Imaging* (Changing prerequisites and course description)
- EE 599 *Selected Topics in Electrical Engineering* (Changing from zero to 1-5, max. 15 credits)
- EE/AA 448 *Control Systems Sensors and Actuators* (Changing prerequisite and dropping joint status)
- EE/AA 449 *Design of Automatic Control Systems* (Changing prerequisite and dropping joint status)
- AA 449 *Special Topics in Controls* (Changing title, credits, and course description)

Approved Revised College Requirement (Form 1503)

Proposal to eliminate the College level graduation requirements and the College's Continuation Policy.

The proposal will go to the faculty for approval.

Tabled AA's proposal to update their Continuation Policy to include Direct Freshmen and Early Admission student guidelines (Form 1503).

Correction and improvement of College Continuation Policy

Scott Winter pointed out that some departments have an incorrect statement in their continuation policy that students who fall below 2.00 GPA will be dropped from the department and transferred to the College of Arts and Sciences.

New Business

On Adam Bruckner's suggestion, Eve Riskin will be invited to the next meeting to discuss the origin of the minimum enrollment of 16 in undergraduate and 7 in graduate classes used. Adam remembers the minimum for graduate classes being 8. This might be an academic policy issue that should go through the CEP.

Future Items

- Communication Channels: How can the College's councils and committees stay in communication with each other (in particular, CEP and ExCom) – Are CEP reps. sharing with their departments – Are the engineering departments sharing with the Dean's office?
- Putting CEP documents on the web
- Report from subcommittee for the College and Department Continuation Policies
- Report from the Engineering Fundamentals Committee and CEP oversight of CoE service courses

Winter quarter Meetings

Time: 3:30 – 5:00 PM

Location: 355 Loew Hall

Dates: January 8 and 22, February 5 and 19, March 5.