

## COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: October 2, 2012

3:30-5:00 PM, 355 Loew

Members present: Chris Neils, Chair (Bioen); Adam Bruckner (AA); David Farkas (HCDE); Tom Furness (ISE); Joe Garbini (sat in for ME); Brad Holt (ChemE); Hal Perkins (CSE); Eve Riskin (Assoc. Dean); Ashley Tracey (MSE Graduate student); Janice Henderson (Ex officio).

Members absent: Bruce Darling (EE); Brenda Larson (EE Adviser); Christine Luscombe (MSE); David Stahl (CEE).

Guests: Stephanie Swanson (EE Adviser sat in for Brenda Larson); Scott Winter (Engineering Student Academic Services).

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### **Update on Writing Requirement**

Scott Winter presented the recommendations for the College of Engineering's writing program. The recommendations are:

- The College should continue to support the offering of an introductory technical communication course as an option for departments to include as a part of their writing requirement.
- The College should hire a writing/communication instructional consultant who will reside in CELT and provide support to departments to integrate communication into their curricula in multiple ways.
- The College and departmental faculty & staff should continue to identify "W" courses and other communication instructional options that departments can use to satisfy University and ABET requirements.

Scott indicated that eventually HCDE 231 should be enhanced and HCDE 333 could be eliminated. Maybe the College's writing requirement can be eliminated and departments could have their own writing requirements.

Since this would be a new model, Brad Holt suggested, if a writing/communication instructional consultant is hired it should be short-term and revisited annually.

CEP will discuss the recommendations with their departments, and vote on them at the next CEP meeting.

### **CURRICULUM**

#### **Approved New Courses**

- CSE 120 *Computer Science Principles* (removed the quotes around the words digital artifacts in the course description.)
- BIOEN 531 *Bioengineering Professional Series II: Proposal Writing*

#### **Tabled New Courses**

- CSE P 564 *Computer Security and Privacy* (explain On-line participation contact hours.)

#### **Approved Course Changes with Distance Learning Supplements**

- MEDENG 532 *Medical Device Design* (Changing all three courses to Distance Learning only)
- MEDENG 533 *Regulatory Affairs for Medical Device Industry*
- MEDENG 534 *Medical Device Commercialization*

#### **Approved Dropped Course**

- CEE 556 / CHEM E 562 *Hazardous Air Pollution*

### **Selection of CEP Vice-Chair for 2012-2013**

A Vice-Chair will be selected later.

### **Future Items**

- Course Drops – The following CEE course drops will be approved when CEE's new program (form 1503) is presented and approved. = CEE 306, 316, 320, 342, 345, 350, 360, 363, 366, 379, 380, 391, 392, and 583
- Communication Channels: How can the College's councils and committees stay in communication with each other (in particular, CEP and ExCom) – Are CEP reps. sharing with their departments – Are the engineering departments sharing with the Dean's office?
- Putting CEP documents on the web
- Report from subcommittee for the College and Department Continuation Policies
- Report from the Engineering Fundamentals Committee and CEP oversight of CoE service courses

### **Future Autumn quarter Meetings**

Time: 3:30 – 5:00 PM

Location: 355 Loew Hall

Dates: October 16, November 6 and 20, December 4