

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: April 3, 2012

3:30-5:00 PM, 355 Loew

Members present: Chris Neils, Chair (Bioen); Bruce Adee (ME); Adam Bruckner (AA); Brad Holt (ChemE); Brenda Larson (EE Adviser); Christine Luscombe (MSE); Hal Perkins (CSE); David Stahl (CEE); Ashley Tracey (MSE Graduate student); Mark Zachry (HCDE); Janice Henderson (Ex officio).

Members absent: Peter Carlson (BIOEN UG student); Bruce Darling (EE); Tom Furness (ISE); Eve Riskin (Assoc. Dean).

Guest: Kathy Elkins (MSE Adviser; Scott Winter (Engineering Student Academic Services).

Minutes

The March 6, 2012 minutes were approved

CURRICULUM

Approved Course Change

- CEE 428 *Lightweight Cementitious Composites* (Credit change)

Approved New Courses

- CEE 411 *Engineering Rome*
- CEE 298 *Special Topics in Civil and Environmental Engineering*

Approved New Course with Contingencies

- BIOEN 290 *Guided Independent Studies on Doing Transformative Science* (Make the course 3 credits and change the contact and outside hours to match 3 credits.)

Tabled

Changes to the Materials Science & Engineering Non-thesis Master's track (Suggestions were made to correct and record MSE's M.S. degree requirements, including examining the graduate handbook. CEP wants to see the revised requirements.)

Three-Year Review of Distance Learning Courses

During the week of March 19th, the UW Curriculum office (UWCC) sent email to the department Curriculum Coordinators concerning UWCC's enforcement policy for Distance Learning (DL) courses per Scholastic Regulation Chapter 115. The below courses were approved for DL more than three years ago and need to be reevaluated by the CEP. The UWCC has set a deadline of the end of AUT/2012 for these reviews. Any courses where the review and Curriculum Office notification have not occurred will automatically have the DL approval removed. This is a one-time only reexamination. If the CEP approves the DL extension, the approval is permanent and can only be removed by a course change application.

The three-year review must include a review of the mode(s) of DL content delivery and an analysis of student education outcomes (e.g., success in the course and in subsequent courses if it is a prerequisite to other courses) in the DL sections vs. in-class section (if applicable) to determine if the course should be allowed to continue in a DL format.

Courses that need to be reevaluated

BIOEN 509 - CEE 552, 592, 594, and 595 - CHEM E 345 - EE 215 - HCDE 515

The UWCC will send future notices when more DL courses are due for reevaluation most likely once a year (winter or spring quarter) until all previously approved DL courses have been re-examined at the 3 year mark. All new DL approvals are automatically only approved for 3 years.

Student Innovator: Research and Student Innovator: Teaching

CEP members were asked to send their votes to Chris Neils by April 16th. The selections will be discussed at the April 17th meeting.

Report from CSE on the 500-level courses that were changed from 3 to 4 credits

Hal Perkins said there may not be anything to report. He will find out what they can report and bring it on April 17th or May 1st.

Sharing CEP discussions with your department

Chris reminded CEP members to share the council's actions with their departments (e.g., the outcome of course application reviews).

June 5 meeting during finals week

We will stay with this date. Members that are unable to attend will send a substitute. If there is no business, the meeting will be cancelled.

Remaining Spring 2012 Meeting Dates

Time: 3:30-5:00 pm

Room: 355 Loew Hall

Dates: April 17

May 1 and 15

June 5