

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: March 6, 2012

3:30-5:00 PM, CSE 203

Members present: Chris Neils, Chair (Bioen); Bruce Adee (ME); Adam Bruckner (AA); Peter Carlson (BIOEN UG student); Brad Holt (ChemE); Kal Kapur (ISE); Brenda Larson (EE Adviser); Christine Luscombe (MSE); Hal Perkins (CSE); Eve Riskin (Assoc. Dean); David Stahl (CEE); Ashley Tracey (MSE Graduate student); Mark Zachry (HCDE); Janice Henderson (Ex officio).

Members absent: Bruce Darling (EE)

Guest: Scott Winter (Engineering Student Academic Services)

Minutes

The February 21, 2012 minutes were approved with the statement under “UW Aerospace degree program at the United Arab Emirates University” changed to: *Adam Bruckner announced that new people in the UAE government are involved in this proposal. It might be 2 more months before there is any decision from them. UAE said they don’t have money for the research component.*

CURRICULUM

Approved Course Changes

- ENGR 504 *Introduction to Technology Commercialization* (Changing the prefix from BIOEN. Approved contingent on making the new prefix ENGR/BIOEN 504.)
- BIOEN 505 *BioMedical Entrepreneurship* (Changing the course title, prerequisite, and description)
- BIOEN 506 *Applying Technology Commercialization* (Changing the credits, prerequisite, description, & contact hours)

Tabled Course Change

- CEE 428 *Lightweight Cementitious Composites* (Requesting credit change. CEP suggests the department talk to Matt Winslow in the UW Registrars office about how to appropriately grade this multi-quarter course.)

Approved New Course

- CHEM E 493/593 w/BIOEN 493/593 *Advanced Surface Analysis* (With the catalog description changed to “... Offered jointly with BIOEN 493/593. ...”

Approved New Courses with Distance Learning Course Supplements (With the course description for each course changed to the descriptions that Chris Neils suggested and were approved by the instructor)

- CEE 564 *Sustainable Transportation from a Systems Perspective*
- CEE 565 *Climate Change and Energy*
- CEE 566 *Environmental Analysis and Assessment*

Tabled New Course

- CEE 411 *Engineering Rome* (CEP suggests the department talk to Matt Winslow in the UW Registrars office about how to grade the class. Also, should the hours on-site in Rome for 3 weeks be 15 days @ 5 hrs/day, instead of 8 hrs/day?)

Distance Learning Course Reviews

Regarding the 3-year review of distance learning courses, CEP approved Chris’ suggestion to notify the departments about this requirement if they created a new DL course within the past year. For this process, Brad Holt suggests sending an updated DL course form to the UW Curriculum office. We should ask the UW Curriculum office if they have a procedure for this.

Report from CSE in Spring 2012 of the 500-level courses that were changed from 3 to 4 credits

Hal Perkins asked the CEP to think about what they want to see in this report.

June 5 meeting during finals week

CEP was asked to consider changing this meeting to May 29 or June 12.

Spring 2012 Meeting Dates

Time: 3:30-5:00 pm

Room: 355 Loew Hall

Dates: April 3 and 17, May 1 and 15, and June 5? (finals week)