

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: February 21, 2012

3:30-5:00 PM, CSE 203

Members present: Chris Neils, Chair (Bioen); Bruce Adee (ME); Adam Bruckner (AA); Bruce Darling (EE); Brad Holt (ChemE); Kal Kapur (ISE); Christine Luscombe (MSE); Hal Perkins (CSE); Eve Riskin (Assoc. Dean); David Stahl (CEE); Ashley Tracey (MSE Graduate student); Mark Zachry (HCDE); Janice Henderson (Ex officio).

Members absent: Peter Carlson (BIOEN UG student); Brenda Larson (EE Adviser).

Minutes

The February 7, 2012 minutes were approved with the incorrect statement that was listed under “College and Department Continuation Policies” removed.

CURRICULUM

Approved Course Changes

- MSE 450/550 *Magnetism, Magnetic Materials, and Related Technologies* (Creating an undergraduate course to be offered with existing graduate course. Approved contingent on MSE submitting a New Course Application.)
- BIOEN 600 *Independent Study/Research* (Changing from CR/NC to standard grading. Changed the effective date to Spr. 2012.)
- BIOEN 700 *Master's Thesis* (Changing from CR/NC to standard grading. Changed the effective date to Spr. 2012.)
- BIOEN 800 *Doctoral Dissertation* (Changing from CR/NC to standard grading. Changed the effective date to Spr. 2012.)

Tabled Course Changes

- ENGR 504 *Introduction to Technology Commercialization* (Eve Riskin will discuss CEP's concerns with Matt O'Donnell.)
- BIOEN 505 *BioMedical Entrepreneurship* (ENGR 504 is the recommended prerequisite. Fixed the contact hours on the form.)

Approved New Course

- BIOEN 493/593 / CHEM E 493/593 *Advanced Surface Analysis*

Approved New Courses with Distance Learning Course Supplements

- PHARBE 500 *Molecular and Cellular Biology for Pharmaceutical Bioengineering I*
- PHARBE 501 *Molecular and Cellular Biology for Pharmaceutical Bioengineering II*
- PHARBE 503 *Pharmaceutics II*
- PHARBE 511 *Process Development*
- PHARBE 512 *Formulation and Delivery*
- PHARBE 521 *Drug Discovery and Design*
- PHARBE 522 *Molecular Targets and Drug Classes*

Distance Learning Courses

Brad Holt pointed out that distance learning courses are supposed to be reviewed every 3 years. No one in the UW Curriculum office has been keeping track. Now, a computer system will enforce this policy by not offering the course if it hasn't been reviewed. Brad doesn't think there will be a pre-notification of the course not being offered.

Communication Channels

Eve Riskin announced that email listservs are being created for undergraduate and graduate department faculty advisers. Janice Henderson will send the CEP meeting minutes to these listservs.

UW Aerospace degree program at the United Arab Emirates University

Adam Bruckner announced that new people in the UAE government are involved in this proposal. It might be 2 more months before there is any decision from them. UAE said they don't have money for the research component.

Pre-meeting document review / Saving Paper

Janice will continue to email documents to the CEP members prior to the meetings. Until wireless or laptop and projector usage is established, she will bring paper copies of the documents to the meetings (starting with enough paper copies for the whole group, then reducing the number as appropriate).

Last Winter 2012 Meeting Date

Time: 3:30-5:00 pm

Room: 203 CSE

Date: March 6