

## COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: February 7, 2012

3:30-5:00 PM, 14A Loew Hall

**Members present:** Chris Neils, Chair (Bioen); Bruce Adey (ME); Adam Bruckner (AA); Bruce Darling (EE); Brad Holt (ChemE); Kal Kapur (ISE); Brenda Larson (EE Adviser); Christine Luscombe (MSE); Hal Perkins (CSE); Eve Riskin (Assoc. Dean); Ashley Tracey (MSE Graduate student); Mark Zachry (HCDE); Janice Henderson (Ex officio).

**Members absent:** Peter Carlson (BIOEN UG student); David Stahl (CEE).

**Guests:** Brittany Sample and Alexandra Finlon (HR Dean's Office); Scott Winter (Engineering Student Academic Services).

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### Minutes

The January 17, 2012 minutes were approved with the following sentence added to the end of the fourth paragraph under Report from the Writing Committee, "CEP supports development of an alternative writing program."

### Student Innovator: Research and Student Innovator: Teaching (RA and TA)

Brittany Sample and Alex Finlon discussed award eligibility and criteria, and CEP's responsibilities. CEP will select the top 2 – 3 nominees for each category. The nomination packets will be available to the CEP electronically the week of March 26<sup>th</sup>.

### CURRICULUM

#### Approved Drop Course

- AA 535 *Analysis of Shells I*

#### Approved Course Changes

- AA 461 *Advanced Airbreathing Propulsion* (Changing the title, abbreviated title, and description. Effective date was corrected on the form to Autumn 2012. On the course syllabus, topics item# 3, correctly reads On-design and off-design...)
- HCDE 511 *Information Visualization* (Changing the title, abbreviated title, and description)

#### Approved New Courses

- AA 535 / ME 500 *Advanced Composite Structural Analysis* (If a separate form for ME500 is required, CEP has pre-approved the course for Chris Neils' signature.)
- CSE 131 *Science and Art of Digital Photography*
- CSE 154 *Web Programming*
- CSE 158 *History of Animation Production* (Abbreviated title was changed on the form to HIST ANIMATION PROD.)

### College-wide Writing Requirement

Scott Winter presented the 1503 form for the "HCDE 231 or department-approved alternative" change that the CEP approved on 1/17/12. If the Chair of the College Council does not receive a petition by the College faculty against this change by the end of the review period (2/25/12), then Chris Neils will sign the form and forward it to the Dean. The change shall be enacted if approved by the Dean. If the change is enacted, AA's and BIOEN's requests to modify their writing requirements can be approved.

### College and Department Continuation Policies

The Mechanical Engineering program uses the College of Engineering's continuation policy. A recent request from ME to change admissions and graduation requirements in existing programs, and to add an option in Nanoscience & Molecular Engineering (NME), has prompted SCAP and FCAS to ask the College to review their continuation policy and make changes to reflect the actual policies not legacy policies that are no longer enforced.

Scott Winter suggested that while the request from SCAP and FCAS is to review the College's continuation policy, because there are significant variations among the department policies, CEP should look at what is happening at the department level as well. Also, there is no indication that the College's policy was officially approved and it may be 20-30 years old.

Brad Holt suggested there not be a College policy. But, perhaps have a College template / model continuation policy that departments could refer to.

A subcommittee will be created to make recommendations for the College's continuation policy. The subcommittee might include department advisers and a couple of CEP members. Brad Holt agreed to represent FCAS. Scott Winter and Brenda Larson volunteered. Scott will look for other subcommittee members.

CEP members were asked to send their comments regarding the continuation policy to Scott Winter. Scott will e-mail the current policy to the CEP so they can share it with their departments.

The continuation policy issue is holding up SCAP's approval of ME's request (mentioned above). Brad Holt suggested that if ME wants to only do the option in NME, SCAP could approve it.

**Satisfactory progress and time-to-degree**

Scott Winter announced that FCAS is working on changing these policies.

**Remaining Winter 2012 Meeting Dates**

Time: 3:30-5:00 pm    Room: 355 Loew Hall

Dates: February 21 and March 6