

COUNCIL ON EDUCATIONAL POLICY

Meeting Minutes: January 3, 2012

3:30-5:00 PM, 355 Loew Hall

Members present: Chris Neils, Chair (Bioen); Bruce Adey (ME); Adam Bruckner (AA); Peter Carlson (BIOEN UG student); Kal Kapur (ISE); Brad Holt (ChemE); Hal Perkins (CSE); Eve Riskin (Assoc. Dean); David Stahl (CEE); Mark Zachry (HCDE); Janice Henderson (Ex officio).

Members absent: Brenda Larson (EE Adviser); Christine Luscombe (MSE); Alex Mamishev, Vice-Chair (EE); Ashley Tracey (MSE Graduate student).

Guest: Scott Winter (Engineering Student Academic Services).

The December 6, 2011 minutes were approved.

CURRICULUM

Approved New Courses

- HCDE 541 *Grant Writing for Career Development*
- HCDE 542 *Theoretical Foundations in Human Centered Design and Engineering*
- HCDE 543 *Empirical Traditions in Human Centered Design and Engineering*
- HCDE 544 *Research Methods I*
- HCDE 545 *Research Methods II*
- HCDE 546 *Design Thinking*

Approved New Courses contingent on renaming the course title to:

- HCDE 547 *Academic Development Seminar*
- HCDE 548 *Advanced Topics in HCDE*

2012-2013 Annual Scholarships from the Dean's office

Scott Winter presented two options for the Scholarship allocations. Scott and Janice Henderson followed the algorithm prepared by Bob Breidenthal last year, which is based on the 3-year average bachelor degrees awarded. CEP voted and approved the Option 2 allocation. The Salathe award is restricted to SME members. It was given to ME since the majority of SME members are ME students. The Strauss award is restricted to a SEBA member. SEBA membership includes science and engineering students. This award will probably need to be coordinated with SEBA.

Graduate Fellowship Restructuring Proposal

On December 7, 2011, this proposal was emailed to CEP to vote on. Only 1 vote & comments was received via email.

Today, Mari Ostendorf, Associate Dean for Research & Graduate Studies, gave an overview of the proposal. In the past CEP has given Mari some IGERT awards to match funds, and have let Mari allocate the Minority Fellowship. These are the kinds of things Mari is trying to do with the graduate fellowship restructuring. With the restructure, the committee will try to create more full awards, ensure donor preference is met, leverage funding to get more students admitted, ensure department matching, and promote competition among a broad range of students.

Mari talked about deadlines and time constraints. She said every department will get one tuition fellowship. An alternate CEP member might be needed on the Graduate Fellowship selection committee. Mary Heusner will be responsible for announcement of nomination deadlines and convening of the committee.

Today, CEP voted and approved a one year trial of the Graduate Fellowship Restructuring Proposal and the motion to have Mari come back in May 2012 to report what happened.

Undergraduate Student Representative for CEP

The new undergraduate representative is Peter Carlson, Bioengineering major.

Old Business

Scott Winter announced that the Writing Committee will be ready to make a report to CEP on January 17th.

New item for future discussion

1. In May 2012, Mari Ostendorf will report on the Graduate Fellowship Restructuring Committee

Remaining Winter 2012 Meeting Dates

Time: 3:30-5:00 pm Room: 355 Loew Hall

Dates: January 17, February 7 and 21, March 6