

## THINGS TO REMEMBER FOR NSF FASTLANE:

<https://www.fastlane.nsf.gov/fastlane.jsp>

### FASTLANE ACCESS & PASSWORD

- FastLane is accessed with a logon name, social security number, and password. To use FastLane, UW's Grant & Contract Services must register you on FastLane and assign you a personal password. (Within a day you can be registered with a password.) To ensure this happens contact the Office of Sponsored Research (formerly Grant & Contract Services) at [osp@u.washington.edu](mailto:osp@u.washington.edu) or 543-4043 and provide the following information:

#### REQUIRED

Social Security Number:  
First Name:  
Middle Initial:  
Last Name:  
Current Department:  
Degree Type:  
Degree Year:  
E-mail Address:

#### OPTIONAL

Gender:  
Ethnicity:  
Race:  
Disability:  
Citizenship:

- **START EARLY:** CAREER BIO/CISE/EHR proposals due **July 19, 2005**; ENGR proposals due **July 20, 2005**; GEO/MPS/SBE/OPP proposals due **July 21, 2005**.
- You can start uploading proposal sections and completing the NSF Cover Sheet ahead of time.
- When entering your information on FastLane for the CAREER proposal, check YES for participation in the PECASE competition.
- Support letters can be uploaded to the Supplementary Docs section of FastLane.
- All proposals are submitted through Office of Sponsored Research. Send a hard copy (with requisite signatures) for review 10 days before the due date. During this time you can still be working on the Project Description. But all other parts of the proposal should be complete – **especially the budget**.
- **Have your final proposal uploaded on FastLane three (3) days before the due date.** Remember, faculty across the nation are submitting their proposals. Queuing on FastLane can be a problem and **NSF is not flexible about late proposals**.

University of Washington Office of Sponsored Research Contacts:

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