

# EXAM NOTIFICATION FOR EDGE COURSES

**NOTE:** Every item on this form must be filled out before it is returned to the EDGE office. If at all possible, please DO NOT schedule exams on Mondays. EDGE students are not able to view Friday tapes until Monday. Exam notification forms must be completed and returned to the EDGE office at least **10 days** before the upcoming exam.

Course name: \_\_\_\_\_

Mid-term Exam # \_\_\_\_\_ Final Exam

## INSTRUCTIONS:

Date of exam: \_\_\_\_\_

Time and location of exam: \_\_\_\_\_

Last lecture or tape to be viewed before exam: \_\_\_\_\_

Time limit for taking exam: \_\_\_\_\_

Closed-book    Open-book    Closed-notes    Open-notes    Take-home

Additional instructions for exam:

---

---

---

---

---

---

If you have any questions, please call: \_\_\_\_\_  
Instructor Name / Phone Number

RETURN DATE FOR EXAM: \_\_\_\_\_  
(If this date cannot be met, please contact the instructor for permission to change)